

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**AGENDA**

Regular Meeting of the Board of Directors  
March 12, 2020 6:30 p.m. - Regular Meeting  
North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660  
Phone: (916) 332-7440  
WWW.NHRPD.ORG

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

A. Minutes February 13, 2020 Regular Meeting

**3. CHAIRPERSON'S REPORT**

**4. COMMENTS FROM BOARD MEMBERS**

**5. REPORTS FROM STANDING COMMITTEES:**

**Personnel & Policies:** Chairperson Pedro Marquez III; Member Alan Matré

**Budget, Finance & Audit:** Chairperson Alan Matré; Member Pedro Marquez III

**Program, Fees and Charges:** Chairperson Diane Richards; Member Zachary Smith

**Facility Development:** Chairperson Zachary Smith; Member Diane Richards

**6. ADMINISTRATOR'S REPORT**

A. Sacramento County Invoice for Administration Services for District Park Development Fee Program.

B. Park Maintenance Report

C. Recreation Division Report

D. Fiscal Report

**7. CORRESPONDENCE**

**8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy.

The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

**9. UNFINISHED BUSINESS**

## 10. NEW BUSINESS

- A. Resolution #587 – FY 2019-2020 Budget Transfer Request Cherry Blossom Contingency Fund  
Board action to approve Resolution #587 transfer Cherry Blossom Contingency Fund Account 79790100.
- B. Resolution #588 – Calling the November 3, 2020 Election  
Board action to approve Resolution #588 calling for the Presidential General District Election to be consolidated with the statewide election to be held November 3, 2020.
- Candidates Statement of Qualifications  
Board action to determine whether to limit the candidate's statement to 200 words or to authorize an extension to 400 words. Board action to require the individual to pay for publication of the statement when filing the applications.
  - Combine Election Notice  
Board action to declare how the required Notice of District Election will be published individual, or combined with other District's.
- C. Arcade Creek Annexation Information  
Board discussion/action regarding annexation of the Oakdale Park area into North Highlands Recreation and Park District.

## 11. PAYMENT OF THE BILLS

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills.

## 12. ADJOURNMENT

## 13. DATE, TIME, AND PLACE OF NEXT MEETING

The next regular meeting of the Board of Directors will be on April 9, 2020 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.