

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT
REGULAR MEETING**

Regular Meeting of the Board of Directors
March 9, 2023, 6:30 p.m. – District Office – Regular Meeting
6040 Watt Avenue, North Highlands, Ca 95660
Phone: (916) 332-7440
WWW.NHRPD.ORG

1. CALL MEETING TO ORDER

2. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the agenda item. The Board of Directors cannot take action on any unscheduled matter.

3. ADMINISTRATOR'S REPORT

- A. Park Master Plan and Sierra Creek Park Updates
- B. Park and Facility Maintenance Report
- C. Recreation Report

4. CORRESPONDENCE

- A. Letter dated January 30, 2023 from CSDA Elections and Bylaws Committee re: CSDA Board of Directors call for nominations Seat C

5. REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Crystal Harding; Member Veya Cummings

Facility Development: Chairperson Beau Reynolds; Member Joanna McVay

Personnel and Policy: Chairperson Veya Cummings ; Member Beau Reynolds

Programs, Fees, and Charges: Chairperson Joanna McVay; Member Crystal Harding

6. CONSENT CALENDAR

- A. Approval February 16, 2023 minutes
- B. Approval of payment of the bills for the General Fund and CFD for the month of February 2023.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

- A. California Special District Association (CSDA) – CSDA Board of Directors Call for Nominations Seat C
Board discussion/action in Nominating for CSDA Board of Directors for Seat C.
- B. Park Master Plan
Board discussion and possible action to add additional community engagement meetings.

9. **CHAIRPERSON'S REPORT**

10. **COMMENT'S FROM BOARD MEMBERS**

11. **RECESS**

12. **CLOSED SESSION**

- A. District Administrator's Contract Negotiation pursuant to Section 54957(b)(1) of the Brown Act.
Board discussion/action of District Administrator's Employment Contract.

13. **ADJOURNMENT**

14. **DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on April 13, 2023 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

IMPORTANT INFORMATION

The North Highlands Recreation and Park District is currently utilizing the Zoom meeting format to record the district board meetings. You can access the Zoom Meeting using the information listed below. The meeting is also available on Facebook live.

Public questions will be accepted by the District up to 3:00 p.m. March 9, 2023. Please direct your questions to larry@nhrpd.org. If the question asked relates to an Item on the Agenda, it will be addressed by the Board at the time the item appears on the agenda. If your question is not related to an Item on the Agenda, it will be addressed by the Board under Agenda Item No. 2 – Comments and Reports from Citizens and Organizations.

Join Zoom Meeting

<https://us06web.zoom.us/j/84656384539?pwd=eGRFUlhJV3VtYXJoYnhKMU5RRHBwZz09>

Meeting ID: 846 5638 4539

Passcode: nhrpd

North Highlands Recreation and Park District

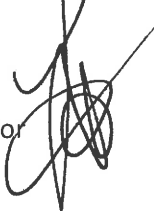
Board Report

TO: Pat Williams, Chairperson
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: March 9, 2023

SUBJECT: Park Master Plan and Sierra Creek Park Updates



Park Master Plan

- O'Dell Engineering staff visited and evaluated the condition of all district parks and facilities.
- The 3rd Community Engagement Meeting was held Saturday, February 25th. This completes Phase 2 of the PMP (Community Outreach).
- Phase 3 – Recreational Planning will begin in March and will be completed in May.

Sierra Creek Park

- DESIGN DEVELOPMENT (50%) began February 16th.
- Preparations of Plans and Specifications to be completed in February and March.
- A first look at the Cost Estimate to construct the park is tentatively scheduled to be completed on March 30.
- April through May, O'Dell, staff and the county will begin design/review of the following:
 - SWQCP (Storm Water Quality Control Plan) (Starting May 30)
 - SWPPP (Storm Water Pollution Previous Plan Review) (April 6)
 - QAQC (Quality Assurance Quality Control Plan) (April 6)
 - 50% Plan Submittal (May 4)
 - District Review Period (50% Design Plans) May 5th – May 22)

**California State Parks has advised all Period 4 Prop 68 Grant recipients (which included North Highlands) that they have extended the park construction deadline to from June 2026 to June 2028. This gives the district an additional two years to complete the park construction.*

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS MEETING

To: Larry Mazzuca, District Administrator
From: Scott Graham, Parks and Facilities Superintendent
Date: March 9, 2023
Subject: Park/Maintenance Report

PARK MAINTENANCE UPDATE:

- Weekly mowing, edging, trimming and blowing of all District parks and facilities as needed. Maintenance staff also cleared the embankment that borders Brock Park of weeds and leaves.
- A four-inch main line leak was discovered at Freedom Park. Staff isolated the leak and an outside contractor was brought in to complete repairs.
- Irrigation repairs were also made at Memorial Park on a leaking one-inch sprinkler line.
- More leaves were removed from Ridgepoint and Strizek parks.
- The damaged tree at Sierra Creek was removed in February. One last tree damaged by the heavy wind and rain several weeks ago is awaiting removal at Karl Rosario Park.
- Three District vehicles received annual smog testing. All three passed inspection.

FACILITY MAINTENANCE UPDATE:

- Regular cleaning of the Community Center floors was completed in February.
- Roof gutters were cleaned at the Office Complex and Capehart gymnasium. Severe weather continues to be an issue.
- Park Maintenance Supervisors Sergio Portela and Kurtis Secor attended a Park Maintenance in Roseville on February 23. Topics included Emergency Preparedness, How to Budget for Capital Projects, Tree Planting Good Practices and a discussion on a coordinated approach to the homeless situation amongst agencies.

INCIDENT/ACCIDENT REPORT UPDATE:

- Unknown subjects tried to gain access to the pump room and concession building at Brock Park. Minor damage was repaired by staff.

DISTRICT PROJECT UPDATES:

The renovation project, funded by the Proposition 68 Per Capita Grant, at the Capehart Gymnasium is reaching its final phases. As part of the grant requirements, educational signage is now posted outside the gymnasium.



FEC POP TEAM STAT PROGRAM:

Each month the District receives a summary of activity in District parks from the Fulton-El Camino Police Department. The summary report is listed below for your review.

Monthly activity report for: North Highlands Park
District, **Reporting Period:** 2023-02-01 to 2023-02-28

Summary of enforcement actions

	Park Hours:	2
	Drugs:	0
	Weapons:	0
	Alcohol:	0
NTA Issued: 7	Animals:	0
	Vehicle Code:	5
	Probation Violation:	0
	Other:	0
	Drugs:	
	Weapons:	
Onsite Arrests:	Assault/Battery:	
	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
Calls For Service:		3
Parking Citations:		5
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		1
Warnings Issued:		7

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Larry Mazzuca, Administrator
FROM: Rachel Robertson, Recreation Superintendent
DATE: March 9, 2023
SUBJECT: Recreation Division Report

Toddler/Youth Programs

- Youth Basketball Open Gym ended with a successful turnout of an average of 20 participants a week.
- Pee Wee Basketball continues to run well with 21 participants. Staff focus on the fundamentals and drills of basketball. Staff host non-competitive scrimmages at the end of each practice.
- Youth Basketball League is back after not being held since Winter 2020! Each division has 4 teams with an average of 8 players on each team.
 - 2/3 Grade Division – 34 participants
 - 4/5 Grade Division – 30 participants
 - 6/7 Grade Division – 31 participants
- Youth Cheer has 8 participants and staff are really impressed with the volume the participants carry in the gym, and how much they learned in such a short amount of time!
- Twin Rivers Unified School District has reached out to sponsor TR students for a number of our programs. A contract was created and finalized in February and TR will sponsor a minimum of 10 students per program. However, they are only sponsoring programs that are TK-8th grade and will not sponsor any program that competes with what they already offer. Due to limited spacing, TR will also only advertise this at one school per program, and those schools must reside in the NHRPD boundaries.

Dragon's Den – Center Joint Unified School District

- After many parent orientations, our program is filled to our maximum with 24 students.
- Staff proactively worked on creating an educational experience for Black History Month. Throughout the month of February, staff utilized a monthly calendar that had pink, orange and green dots on it. Each dot color had a coordinating packet that contained a fact, historical figure, art, reading etc. relating to an African American figure. This was read at snack time and the children were given the opportunity to discuss and ask questions about the topic of the day.
- The Bulletin Board theme for the month was focused on Black History Month. Staff were creative in different ways to get students involved in the bulletin board activities (examples shared in pictures).
- Staff have secured the first special guest to come out to the program. The special guest is with “Grow From Peace Succulents” who led a planting activity with the students to help them connect with nature, utilize fine motor skills, express creativity, and demonstrate problem solving strategies.

Adult Programs

- Adult Volleyball completed its winter season! The program will return in March.

Senior Programs

Bingo

- Bingo averaged about 24 participants.

Harvestime

- Harvestime averaged about 14 participants.

Senior Movies

- February movies were “The Glass Onion” and “Black Adam”.
- A movie suggestion form has been added at the sign-in for all senior programs.

Matter of Balance Class

- “A Matter of Balance”, hosted by Dignity Health continues, and staff are working with the group to add another session in late Spring.
- Staff is working with Dignity Health to also offer a Child Passenger Safety Training course in the upcoming months as well.

Rentals

- Capehart Gym: 6
- Community Center: 3
- Freedom Park: 0 – off season (starts back up March 1)
- Recreation Center: 4
- Ridgepoint Gym: 3

Special Events

- The first ever Cupid’s Crew Valentine Dance was a success with 60 tickets sold!
- Staff hosted a take home craft, games, photo booth, live DJ, pizza, refreshments, and drinks.
- Decorations were used to amplify the Community Center, many of which can be reused for future years.
- Special thank you to Pat Williams and Larry Mazzuca for donating tickets for this event.

Marketing

- Spring Programs and Events went “live” on February 1. Programs and events for March – May are posted in our Recreation Guide (digital and hard copies available in office), roughly 1,500 postcards were mailed, email blast was sent to over 6,00 constituents, flyer distribution occurred at all TR and CJ schools within our Districts boundaries, staff posted on social media, and more.
- Staff are working on a monthly newsletter that will be sent out from our website platform (Streamline).
- The newsletter will be viewable on our website as well so anyone can view it, and patrons can choose to opt in to get the newsletter emailed to their household monthly by clicking the “Join Our Mailing List” button on our website.
- Patrons have already utilized this button on our website, but we have also pulled the 6,000+ emails we have from our registration system (ActiveNet) to include in our email mailing list.
- Each month, the newsletter will provide upcoming events, programs, community news, board meetings, and more.
- The first newsletter will be sent out on March 1. All staff, including Board Members have been included on this mailing list.

Youth Basketball League



Youth Cheer



Cupid's Crew Valentine Dance



Dragon's Den

"Grow with Peace" Succulent Activity



Dragon's Den Bulletin Board

- At the top of the frame, students used a figure to draw themselves with complete creative freedom. This was a visual for the kids to show diversity and to respect and celebrate the differences in humans despite how we look, dress, eat, or what we celebrate.
- In this picture, you see the start of the word "DREAM". This is a work in progress, but each student will provide multiple dreams they have. Examples we have received are what they want to be when they grow up, where they hope to visit, and goals they have like being student of the month at Dragon's Den!
- In the center of the board is words of affirmation that are relevant to BHM.
- On the right side of the board is key figures that we are honoring. Staff played off the word "EVERYONE" by creating sentences that are relevant to the figure. For example: 'wRite like Maya", "challEnge like Rosa", etc.



**California Special
Districts Association**

Districts Stronger Together

DATE: January 30, 2023
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024 - 2026 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*



**California Special
Districts Association**
Districts Stronger Together

2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____
NORTH HIGHLANDS RECREATION
AND PARK DISTRICT
6040 Watt Avenue
North Highlands, CA 95860

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@cda.net

DEADLINE FOR RECEIVING NOMINATIONS:

March 31, 2023 at 5:00 p.m.



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD MEETING MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: February 16, 2023

Time: 6:30 p.m. – Regular Meeting

Place: North Highlands District Offices (6040 Watt Avenue, North Highlands, CA)

Member Present: Patrick Williams, Beau Reynolds, Crystal Harding, Joanna McVay

Members Absent: Veya Cummings

Staff Present: Larry Mazzuca, Administrator
Scott Graham, Park Superintendent
Rachel Robertson, Recreation Superintendent
Terri Smith, Administrative Service Manager

Guests Present: None

CALL MEETING TO ORDER:

Chairperson Williams called the meeting to order at 6:30 p.m.

COMMENTS AND REPORTS FROM STANDING CITIZENS AND ORGANIZATIONS

None

ADMINISTRATOR'S REPORT:

Oral Report by Administrator Mazzuca:

- Larry stated that starting with the March 9th board meeting, the district will resume using Zoom and will include Facebook Live. He suggested that the board continue to offer this service to the public on a trial basis until there is enough data to justify its continuation.
- Larry reviewed the current status of the Park Master Plan with the Board.

Oral Report by Park Superintendent Scott Graham:

- Scott stated that after interviewing six (6) out of 65 applicants for Park Supervisor position the District hired Kurtis Secor. He will be at the March 9th board meeting. He is also HVAC Technician, and he has an OSHA Certification.
- Scott stated that he filled in for Administrator Mazzuca for the PARMA Conference.
 - OSHA updates
 - Back Safety
 - Insurance
 - Safety programs

- Scott thanked Board Member Harding for sending some good information our way. FEMA has provided grant opportunity for all the storm damage and which the deadline was Monday. He stated that it took most of the morning on Monday, but he was able to upload the application. He stated that we are now in the que, we are looking around less than \$10,000.

Oral Report by Recreation Superintendent Rachel Robertson:

Board Member McVay congratulated Recreation Superintendent Robertson on the start of Dragon’s Den program.

Board Member McVay asked if program participant’s numbers could be added to the Report. Rachel confirmed that she would.

CORRESPONDENCE:

Administrator Mazzuca went over CARPD 2023 Conference in Tenaya Lodge @ Yosemite. Please let Administrative Service Manager Kollorz know if you are interested in going.

REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Crystal Harding; Members Veya Cummings

Facility Development: Chairperson Beau Reynolds; Member Joanna McVay

Personnel and Policy: Chairperson Veya Cummings; Member Beau Reynolds

Programs, Fees, and Charges: Chairperson Joanna McVay; Member Crystal Harding

CONSENT CALENDAR

Motion by Board Member McVay, seconded by Board Member Harding, to approve the following:

- A January 12, 2023 minutes
- B. Receive and File the Calendar Year 2023 Investment Policy for the pooled Investment Fund

AYES: Williams, Harding, Reynolds, McVay
 NOES: -0-
 ABSTAIN: -0-
 ABSENT: Veya

- C. Motion By Board Member Reynolds, seconded by Harding to approve payment of the bills for the General Fund and CFD for the month of January 2023.

AYES: Williams, Harding, Reynolds, McVay
 NOES: -0-
 ABSTAIN: -0-
 ABSENT: Veya

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CHAIRPERSON’S REPORT:

None

COMMENTS FROM BOARD MEMBERS:

Board Member Reynolds wish everyone a Happy Black History month.

Board Member Harding wanted to applaud the Recreation Team for all the new programs.

ADJOURNMENT

Chairperson Williams adjourned the meeting at 8:01 p.m.

DATE, TIME, AND PLACE OF MEETING

The next regular meeting of the Board of Directors will be on March 9, 2023, at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA.

Signature

Signature

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT MARCH 2023
(Bills paid in February 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<u>BENEFITS</u>				
1210	Retirement	Voya	Feb-23	\$ 4,261.77
1230	Insurance	California Choice	Mar-23	\$ 11,096.59
1230	" " "	CoPower	Mar-23	\$ 1,026.00
1240	Workers' Comp	CAPRI	4th Qtr.	\$ -
	Total			16,384.36
<u>SERVICES & SUPPLIES</u>				
2029	Bus/Conf Exp	USBank	Boost,United,Southwest,CSDA,(Conf.)	\$ 2,090.46
2035	Training/Edu	USBank	EB IrrgPacific,CPRS,CPR LLC (Training)	\$ 203.44
2039	Empl Trans	Kersevan, Chirs	January 2023	\$ 44.41
2039	" " "	Luu, Evonne	January 2023	\$ 25.41
2039	" " "	Robertson, Rachel	January 2023	\$ 14.41
2039	" " "	Thayer, Kayla	January 2023	\$ 33.21
2061	Membership	USBank	CPRS (Evonnes Membership)	\$ 145.00
2076	Office Sup	Caltronics	Copies	\$ 221.35
2076	" " "	Caltronics	Copies	\$ 255.27
2076	" " "	Pacific Office	Toner for Risograph	\$ 129.46
2076	" " "	Walkers	Copy Paper and Flyer Paper	\$ 644.50
2076	" " "	Walkers	Supplies	\$ 43.77
2076	" " "	USBank	Walmart,Amazon (Office&Rec Supplies)	\$ 77.84
2081	Postage	USBank	USPostal,VistaPrint (Postage)	\$ 833.25
2085	Printing	USBank	DazzlePrinting (Brochure)	\$ 606.75
2111	Bldg Maint. Service	Stice Lock	Keys	\$ 497.83
2112	Bldg Maint. Supplies	Home Depot	Supplies	\$ 166.81
2131	Elec Sys Serv.	A1 Janitorial	Service	\$ 1,086.19
2131	" " "	Sac Valley Alarm	Service	\$ 606.79
2191	Electric	SMUD	3548415 3244 Freedom Park	\$ 171.89
2191	" " "	SMUD	7000000346 District	\$ 3,135.47
2191	" " "	SMUD	2919472 Rec/Dudley BLDG 1472	\$ 74.13
2191	" " "	SMUD	2733018 Aztec	\$ 788.42
2192	Nat'l Gas	PG&E	8802679102-5 3829 Stephen Drive	\$ 173.84
2192	" " "	PG&E	2198624112-9 7916 Aztec BLDG 518	\$ 1,654.69
2192	" " "	PG&E	0593497194-5 7916 Aztec BLDG 5360	\$ 17.20
2193	Refuse	Republic Service	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ 729.87
2193	" " "	Public Works	Dump	\$ 398.45
2195	Sewage	Sac Utilities	2802 Perrin	\$ -
2195	" " "	Sac Utilities	3843 Bainbridge	\$ 113.70
2195	" " "	Sac Utilities	3911 Blackfield Dr.	\$ 113.70
2195	" " "	Sac Utilities	3929 Karl Dr.	\$ 113.70
2195	" " "	Sac Utilities	6040 Watt	\$ 327.68
2195	" " "	Sac Utilities	7916 Aztec	\$ -
2197	Tele & Teleg	Comcast	Service - Shop	\$ 93.45
2197	" " "	Comcast	Service - District	\$ 331.12
2197	" " "	Telepacific	Service	\$ 867.77
2197	" " "	Security System Sup.	Cellular Remote for Freedom	\$ 69.00

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT MARCH 2023
(Bills paid in February 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2198	Water	Sac Suburban	Memorial, Larchmont, Brock #1, Brock #2, Navaho Bldg 518, Navaho bldg 539, Navaho/chip Karl Dr., Strizek, Karl&Rosario,Planehaven,Wings	\$ 2,215.11
2198	" " "	Sac Suburban	Way, 6040 Watt, Freedom, Softball Complex	\$ 1,999.31
2198	" " "	CA/American	Chardonay	\$ 284.77
2198	" " "	CA/American	Sierra	\$ 289.54
2205	Auto Maint. Serv	Cell Energy	Service	\$ 141.41
2205	" " "	Cell Energy	Service	\$ 119.96
2205	" " "	NH Tire Pros	Service	\$ 289.68
2205	" " "	O'Reilly	Supplies	\$ 47.97
2205	" " "	Smog N Tag	Service	\$ 68.00
2205	" " "	Smog N Tag	Service	\$ 68.00
2205	" " "	O'Reilly	Supplies	\$ 167.96
2226	Expand Tools	Home Depot	Tools	\$ 927.43
2261	Office Equip Mt.	NCS	Monthly Service (Nov, Dec, Jan, Feb)	\$ 968.00
2261	" " "	NCS	Lap Top for New Employee	\$ 1,528.74
2275	Rents & Leases	Cintas	Service	\$ 72.25
2275	" " "	Sac Valley Alarm	7916 Quarterly Monitoring	\$ 491.82
2275	" " "	Sac Valley Alarm	6040 Quarterly Monitoring	\$ 129.36
2275	" " "	Cintas	Service	\$ 72.25
2275	" " "	Alhambra	water	\$ 95.93
2275	" " "	CIT-Avaya	phone equipment	\$ 437.67
2275	" " "	Cintas	Service	\$ 72.25
2275	" " "	USBank	United Service (porta potty)	\$ 499.34
2275	" " "	Cintas	Service	\$ 72.25
2275	" " "	DLL Financial	Copier Lease	\$ 186.27
2292	Other Equip Sup	Security System Sup.	Freedom Park	\$ 760.16
2292	" " "	Miracle PlaySystems	Memorial	\$ 1,765.01
2314	Clothing	Simmons, Eric	Reim for Boots	\$ 226.16
2314	" " "	USBank	Kohls (Work Boots)	\$ 96.98
2314	" " "	American Logowear	Youth Cheer	\$ 329.07
2314	" " "	American Logowear	Staff Shirts	\$ 870.77
2322	Custodial Sup	A1 Janitorial	Supplies	\$ 133.63
2322	" " "	A1 Janitorial	Supplies	\$ 366.49
2322	" " "	A1 Janitorial	Supplies	\$ 345.50
2332	Food	USBank	Smart&Final, GroceryOutlet, Walmart, Costco (Harvestine, Dragon'sDen, CupidCrew, DMP water)	\$ 242.93
2444	Medical			\$ -
2531	Leagal Service	Bart., Kron., Shan	January 2023 Service	\$ 240.00
2591	Other Prof Serv.	Cintas	Service	\$ 181.96
2591	" " "	Fulton El Camino	Monthly Patrol	\$ 3,953.00
2591	" " "	Carbon Health	FT Physical	\$ 100.00
2591	" " "	DOJ	Recreation and Maintenance Fingerprints	\$ 64.00
2591	" " "	USBank	GoldenHills, Tmobile, Adobe, Microsoft, When lwork, Steamline (MonthlyServ, DragonsDen, Programs, Scheduler, Website)	\$ 500.84
2591	" " "	Fulton El Camino	Monthly Patrol	\$ 3,685.00
2591	" " "	O'Dell Engineering	Master Plan	\$ 23,632.87
2591	" " "	Tree Tech	Memorial Park	\$ 3,365.00

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT MARCH 2023
(Bills paid in February 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>		<u>AMOUNT</u>
2851	Recreation Service	USBank	Holidaygoo, PlaytimePen(Spring Extra.)	\$	695.22
2851	" " "	Thayer, Kayla	Reim for Dragon's Den	\$	350.00
2852	Recreation Sup	Thayer, Kayla	Reim for Cupid's Crew and Cooking Class	\$	137.49
			Amazon, Walmart, HomeDepot (Cheer, Yth		
			Programs, YthBball, RecSup, Dragon'sDen,		
2852	" " "	USBank	CupidCrew)	\$	553.32
			(Merchant Fees - Feb \$44.95/Jan - Bank Analysis		
2898	Other Oper Exp	NHRPD - BANK FEES	Fees \$74.50/Feb - Active Fee \$197.97)	\$	317.42
2898	" " "	USBank	Parking	\$	25.00
	TOTAL			\$	71,083.32

FIXED ASSETS

4201	Building Improvement			\$	-
4202	Structures	Fast Signs	Capehart	\$	598.53
4202	" " "	Miracle PlaySystems	Larchmont Park	\$	1,672.89
4202	" " "	O'Dell Engineering	Sierra Creek	\$	9,861.30
4303	Equipment	Security System	Freedom Park Cameras	\$	-
	TOTAL			\$	12,132.72

Total District Salaries	(FEB 2 PAY DAY)			\$	78,296.12
Total District EDD	(FEB 2 PAY DAY)			\$	683.45
Total District OASDI	(FEB 2 PAY DAY)			\$	5,542.12
				\$	84,521.69

DISTRICT TOTALS

\$184,122.09

9429	Building Rentals				
9646	Rec Fees & Charges	Hibbitt, Amy	Cancellation of Sr Trip	\$	32.00
9646	" " "	Strickrod, Misty	Refund 2nd-3rd Bball - Moved	\$	74.00
088L	Park Dedication				

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

	A	B	C	D	E	F	G	H	
1		NORTH HIGHLANDS RECREATION & PARK DISTRICT							
2		REVENUE REPORT - FEBRUARY 2023							
3									
4	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT	
5	FACILITY RENTALS								
6	9429	Community Center	\$0.00	1,873.50	639.00	30,521.00	-30,521.00		
7	9429	Recreation Center	\$0.00	720.00	0.00	6,913.00	-6,913.00		
8	9429	TOTAL	\$40,000.00	2,593.50	639.00	37,434.00	2,566.00	94%	
9									
10	LEASED PROPERTY								
11	9690	Strizek Lease	\$0.00	2,159.23	0.00	17,273.84	-17,273.84		
12	9690	Capehart Lease - Day Care	\$0.00	3,085.00	0.00	24,329.00	-24,329.00		
13	9690	Freedom Park Lease - Softball	\$0.00	5,400.00	0.00	42,700.00	-42,700.00		
14	9690	Sierra Creek	\$0.00	0.00	0.00	5,250.00	-5,250.00		
15	9690	TOTAL	\$128,700.00	10,644.23	0.00	89,552.84	39,147.16	70%	
16									
17	REVENUE, OTHER								
18	9790	Brock Park Arson Reim	\$0.00	0.00	0.00	0.00	0.00		
19	9790	Backflow Test Reim All Star	\$0.00	0.00	0.00	71.00	-71.00		
20	9790	CAPRI Reim	\$0.00	0.00	0.00	254.77	-254.77		
21	9790	Fulton El Camino Reim	\$0.00	126.28	0.00	540.02	-540.02		
22	9790	Snack Shack - Brock	\$0.00	0.00	0.00	0.00	0.00		
23	9790	Stale dated Check	\$0.00	0.00	0.00	0.00	0.00		
24	9790	Storage Use - Capehart	\$0.00	0.00	0.00	0.00	0.00		
25	9790	Reim - Robertson	\$0.00	0.00	0.00	5.00	-5.00		
26	9790	Reim - Harding - Conference	\$0.00	0.00	0.00	118.16	-118.16		
27	9790	Team Fees - Brock	\$0.00	0.00	0.00	0.00	0.00		
28	9790	Team Fees - Capehart	\$0.00	0.00	0.00	0.00	0.00		
29	9790	Xtreme MuscleTowing sold F150	\$0.00	0.00	0.00	500.00	-500.00		
30	9790	Truck Accident Reim	\$0.00	0.00	0.00	0.00	0.00		
31	9790	TRUSD REIM -Boost Conf.	\$0.00	0.00	0.00	13,898.85	-13,898.85		
32	9790	USBank Incentive	\$0.00	232.26	0.00	678.01	-678.01		
33	9790	Utilities - Capehart	\$0.00	0.00	0.00	0.00	0.00		
34			\$706,500.00	358.54	0.00	16,065.81	690,434.19	2%	
35	AQUATICS								
36	9646	Swim Lesson	\$0.00	0.00	0.00	0.00	0.00		
37	9646	Swim Team	\$0.00	0.00	0.00	0.00	0.00		
38		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%	
39									
40	DAY CARE PROGRAM								
41	9646	Dragon's Den	\$0.00	0.00	0.00	63,656.50	-63,656.50		
42	9646	Fall Camp	\$0.00	0.00	0.00	6,865.00	-6,865.00		
43	9646	JR Rec Leader	\$0.00	0.00	0.00	0.00	0.00		
44	9646	Ridgepoint Raccoon Club	\$0.00	0.00	0.00	34.50	-34.50		
45	9646	Spring Camp	\$0.00	610.00	0.00	7,610.00	-7,610.00		
46	9646	Summer Kids Kamp - Comm Ctr	\$0.00	0.00	0.00	63,288.00	-63,288.00		
47	9646	Winter Camp	\$0.00	0.00	(155.00)	9,643.00	-9,643.00		
48		TOTAL	\$57,000.00	610.00	(155.00)	\$151,097.00	-94,097.00	265%	
49									
50	SPECIAL INTEREST/CONTRACT CLASSES								
51	9646	Adult Paint Night	\$0.00	50.00	0.00	175.00	-175.00		
52	9646	Art Class	\$0.00	0.00	0.00	0.00	0.00		
53	9646	Breakfast with Santa	\$0.00	0.00	0.00	584.00	-584.00		
54	9646	Cupid Crew Dance	\$0.00	70.00	(24.00)	275.00	-275.00		
55	9646	Cupid Crew Cooking	\$0.00	0.00	24.00	24.00	-24.00		
56	9646	Elves in Training	\$0.00	0.00	0.00	120.00	-120.00		
57	9646	Gingerbread House Contest	\$0.00	0.00	0.00	56.00	-56.00		
58	9646	Intro to Anime Drawing	\$0.00	0.00	0.00	0.00	0.00		
59	9646	Leprechauns Cooking	\$0.00	24.00	0.00	24.00	-24.00		
60	9646	MAD Science	\$0.00	0.00	0.00	0.00	0.00		
61	9646	Mothers Day Kick Ball	\$0.00	25.00	0.00	25.00	-25.00		
62	9646	Senior Field Trip	\$0.00	35.00	(32.00)	35.00	-35.00		
63		TOTAL	\$5,000.00	\$204.00	-\$32.00	\$1,318.00	3,682.00	26%	
64									
65	SPECIAL EVENTS								
66	9646	Halloween Vendors	\$0.00	0.00	0.00	330.00	-330.00		
67	9646	Halloween Donations	\$0.00	0.00	0.00	200.00	-200.00		
68	9646	Holiday Party Vendor	\$0.00	0.00	0.00	120.00	-120.00		
69	9646	Easter Event	\$0.00	60.00	0.00	60.00	-60.00		
70	9646	Spring Fling	\$0.00	0.00	0.00	0.00	0.00		
71	9646	Yard Sale	\$0.00	60.00	0.00	60.00	-60.00		
72		TOTAL	\$5,000.00	120.00	0.00	770.00	4,230.00	15%	
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78	RECREATION MISC.							
79	9646	Gym Rental-Capehart/R.P.	\$0.00	1,140.00	0.00	7,745.00	-7,745.00	
80	9646	Birthday Parties	\$0.00	0.00	0.00	0.00	0.00	
81	9646	Open Gym	\$0.00	0.00	0.00	18.00	-18.00	
82	9646	Park Rentals	\$0.00	560.00	0.00	6,105.00	-6,105.00	
83		TOTAL	\$65,000.00	1,700.00	0.00	13,868.00	51,132.00	21%
84								
85	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
86	YOUTH SPORTS							
87	9646	PW Bball Skills & Drills Ses I & II	\$0.00	0.00	0.00	999.00	-999.00	
88	9646	Vball Skills & Drills Session I & II	\$0.00	0.00	0.00	108.00	-108.00	
89	9646	PW Bball - Winter	\$0.00	0.00	(89.00)	1,092.00	-1,092.00	
90	9646	2nd-3rd Bball -Winter	\$0.00	0.00	(74.00)	2,516.00	-2,516.00	
91	9646	4th-5th Bball -Winter	\$0.00	0.00	0.00	2,220.00	-2,220.00	
92	9646	6th-7th Bball -Winter	\$0.00	0.00	0.00	2,294.00	-2,294.00	
93	9646	Cheer	\$0.00	104.00	141.00	468.00	-468.00	
94	9646	PW T-Ball Skills & Drills	\$0.00	108.00	0.00	108.00	-108.00	
95	9646	Youth Dodge Ball	\$0.00	110.00	0.00	110.00	-110.00	
96		TOTAL	\$50,800.00	322.00	(22.00)	9,915.00	40,885.00	20%
97								
98	ADULT SPORTS							
99	9646	Coed Power Volleyball-Monday	\$0.00	570.00	0.00	2,280.00	-2,280.00	
100	9646	Adult Basketball	\$0.00	0.00	0.00	0.00	0.00	
101		TOTAL	\$6,000.00	570.00	0.00	2,280.00	3,720.00	38%
102								
103	TAXES							
104	9101	Prop Tax - Secured	\$1,630,700.00	0.00	0.00	916,293.63	714,406.37	
105	9102	Prop Tax - Unsec	\$53,000.00	290.12	(1144.47)	54,408.46	-1,408.46	
106	9103	Supp Prop Tax	\$50,000.00	12,705.13	(1461.07)	31,967.41	18,032.59	
107	9104	Prop Tax Sec Delinquent	\$11,000.00	0.00	0.00	9,804.83	1,195.17	
108	9105	Prop Tax Supp Delinquent	\$2,000.00	0.00	0.00	3,746.88	-1,746.88	
109	9106	Prop tax Unitary	\$9,300.00	0.00	0.00	5,792.76	3,507.24	
110	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
111	9130	Prop Tax - Prior Unsec	\$750.00	44.89	0.00	459.56	290.44	
112	9140	Prop Tax - Pently	\$400.00	23.58	0.00	264.76	135.24	
113	9196	RDA Residual	\$12,500.00	6,601.06	0.00	7,082.07	5,417.93	
114	9199	Taxes Other	\$0.00	0.00	0.00	0.00	0.00	
115		TOTAL	\$1,769,650.00	19,664.78	(2605.54)	1,029,820.36	739,829.64	58%
116								
117	INTEREST INCOME							
118	9410	Interest Income	\$6,500.00	0.00	0.00	5,908.00	592.00	
119		TOTAL	\$6,500.00	0.00	0.00	5,908.00	592.00	91%
120								
121	USE OF MONEY/PROPERTY							
122	9522	Homeowner Prop Tax	\$13,000.00	0.00	0.00	6,456.36	6,543.64	
123		TOTAL	\$13,000.00	0.00	0.00	6,456.36	6,543.64	50%
124								
125	IN LIEU TAX							
126	9529	In Lieu Tax	\$100,000.00	0.00	0.00	100,000.00	0.00	
127		TOTAL	\$100,000.00	0.00	0.00	100,000.00	0.00	100%
128								
129	MISC. Revenue							
130	9530	Misc. Revenue	\$20,064.00	0.00	0.00	20,064.00	0.00	
131		TOTAL	\$20,064.00	0.00	0.00	20,064.00	0.00	100%
132								
133	AID TO LOCAL GOVERNMENT							
134	9531	Aid to Local Government	\$0.00	0.00	0.00	0.00	0.00	
135		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
136								
137	REDEVELOPMENT FUNDS							
138	9533	Redevelopment Passthru	\$10,000.00	6,936.91	0.00	7,233.49	2,766.51	
139		TOTAL	\$10,000.00	6,936.91	0.00	7,233.49	2,766.51	72%
140								
141	FISCAL RELIEF FOR SPECIAL DISTRICT							
142	9595	Fiscal Relief for Special District	\$0.00	0.00	0.00	0.00	0.00	
143		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
144								
145	STATE AID							
146	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
147		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
148								
149								
150								
151								
152								
153								
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	A	B	C	D	E	F	G	H
155	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
156	9429	Building Rental	\$40,000	2,593.50	639.00	37,434.00	2,566.00	94%
157	9646	Rec Fees & Charges	\$188,800	3,526.00	(209.00)	179,248.00	9,552.00	95%
158	9100	Taxes	\$1,769,650	19,664.78	(2605.54)	1,029,820.36	739,829.64	58%
159	9410	Interest Income	\$6,500	0.00	0.00	5,908.00	592.00	91%
160	9522	Homeowner Prop Tax	\$13,000	0.00	0.00	6,456.36	6,543.64	50%
161	9529	In Lieu Tax	\$100,000	0.00	0.00	100,000.00	0.00	100%
162	9530	Misc. Revenue	\$20,064	0.00	0.00	20,064.00	0.00	100%
163	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
164	9533	Redevelopmnet Funds	\$10,000	6,936.91	0.00	7,233.49	2,766.51	0%
165	9595	Fiscal Relief for Special Dist.	\$0	0.00	0.00	0.00	0.00	0%
166	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
167	9690	Lease Property	\$128,700	10,644.23	0.00	89,552.84	39,147.16	70%
168	9790	Revenue Other	\$706,500	358.54	0.00	16,065.81	690,434.19	2%
169		TOTAL	\$2,983,214	43,723.96	-2,175.54	1,491,782.86	1,491,431.14	50%
170								
171		GENERAL RESERVED FUND	\$0					
172		CARRY OVER	\$1,432,956	0.00	0.00	0.00	0.00	0%
173								
174		TOTAL BUDGET	\$4,416,170	43,723.96	-2,175.54	\$1,491,783	2,924,387.14	34%
175								
176		Scholarship		0.00				
177		ADA		0.00				
178		Field Deposit - Brock Park		0.00				
179		Field Deposit - Softball Complex		0.00				
180		Field Deposit - Capehart		0.00				
181		Bldg Deposit		1000.00	0.00			
182		Bldg Guards		2022.50				
183				3022.50				
184								
185	2191	SMUD Reim - Something Extra		380.00				
186	2192	PG&E Reim - Something Extra		10.00				
187	2193	Republic Serv. Reim - Something		90.00				
188	2195	Sewage Reim - Something Extra		240.00				
189	2198	Water Reim - Something Extra		100.00				
190				820.00				
191								
192								
193		Total Revenue		47,566.46				
194								
195								
196								
197		Program/Scholarship Donations	\$0.00	0.00	0.00	13,177.21	-13,177.21	
198								
199		District ADA Account	\$0.00	0.00	0.00	0.00	0.00	
200		055000000	\$0.00	3,022.50	(5652.50)	21,206.01	-21,206.01	
201		Contingency	\$150,000.00	135,848.00	0.00	135,848.00	14,152.00	
202		Park Dedication Acct 088L	\$0.00	0.00	0.00	4,103.00	-4,103.00	
203		Park Fees 346I	\$0.00	0.00	0.00	1,238,602.96	-1,238,602.96	
204		District Reserve Acct	\$0.00	0.00	0.00	1,430,928.00	-1,430,928.00	

	A	B	C	D	E	F	G	H
1	NORTH HIGHLANDS RECREATION & PARK DISTRICT - CHERRY BLOSSOM PARK							
2	REVENUE REPORT - FEBRUARY 2023							
3								
4	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
5	TAXES							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
17								
18	INTEREST INCOME							
19	9410	Interest Income	\$300.00	0.00	0.00	169.00	131.00	
20		TOTAL	\$300.00	0.00	0.00	169.00	131.00	56%
21								
22	USE OF MONEY/PROPERTY							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
25								
26	IN LIEU TAX							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
29								
30	MISC. Revenue							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
33								
34	AID TO LOCAL GOVERNMENT							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
37								
38	REDEVELOPMENT FUNDS							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
41								
42	STATE AID							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
45								
46	SPECIAL ASSESSMENT							
47	9603	Special Assessment	\$127,066.00	0.00	0.00	65,980.63	61,085.37	
48		TOTAL	\$127,066.00	0.00	0.00	65,980.63	61,085.37	52%
49								
50	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$300	0.00	0.00	169.00	131.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$127,066	0.00	0.00	65,980.63	61,085.37	52%
61								
62		TOTAL	\$127,366	0.00	0.00	66,149.63	61,216.37	52%
63								
64		GENERAL RESERVED FUND	\$0					
65		CARRY OVER	\$59,642	0.00	0.00	0.00	59,642.00	0%
66								
67		TOTAL BUDGET	\$187,008	0.00	0.00	\$66,150	120,858.37	35%
68								
69								
70		Total Revenue		0.00				
71								
72								
73								
74								
75								

	A	B	C	D	E	F	G
1	NORTH HIGHLANDS RECREATION & PARK DISTRICT						
2	EXPENDITURE REPORT - FEBRUARY 2022						
3							
4	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
5	ADMINISTRATION						
6	SALARIES & BENEFITS						
7	1110	Administrator	142,815	10,641.61	95,210.12	47,604.88	67%
8	1110	Office Manager	79,224	5,872.92	52,816.28	26,407.72	67%
9	1110	Office Assistant	0	0.00	0.00	0.00	0%
10	1122	Board of Directors	8,500	0.00	3,050.00	5,450.00	36%
11		Sub-Total	<u>230,539</u>	<u>16,514.53</u>	<u>151,076.40</u>	<u>79,462.60</u>	66%
12	1210	Retirement	17,763	1,321.16	11,842.10	5,920.90	67%
13	1220	OASDI	17,636	866.91	10,540.64	7,095.36	60%
14	1230	Insurance	33,755	2,897.38	21,744.88	12,010.12	64%
15	1240	Worker's Comp.	4,813	0.00	114.00	4,699.00	2%
16	1250	Unemployment	490	18.04	224.00	266.00	46%
17		Sub-Total	<u>74,457</u>	<u>5,103.49</u>	<u>44,465.62</u>	<u>29,991.38</u>	60%
18		TOTAL	304,997	21,618.02	195,542.02	109,454.98	64%
19							
20	SERVICES & SUPPLIES						
21	2005	Ad/Leg	2,500	0.00	664.70	1,835.30	27%
22	2022	Bks/Subs	150	0.00	146.44	3.56	98%
23	2029	Bus Conf Exp	6,000	625.00	3,355.38	2,644.62	56%
24	2035	Educ/Trng	3,000	0.00	0.00	3,000.00	0%
25	2039	Empl Trans	1,000	0.00	337.12	662.88	34%
26	2051	Insurance	119,191	0.00	119,191.00	0.00	100%
27	2061	Memberships	12,100	0.00	12,266.00	-166.00	101%
28	2076	Office Sups	8,500	1,007.73	5,740.75	2,759.25	68%
29	2081	Postage	750	0.00	146.04	603.96	19%
30	2085	Printing	500	0.00	594.72	-94.72	119%
31	2197	Tele & Teleg	16,000	1,198.89	9,492.28	6,507.72	59%
32	2261	Office Equip Mtnc	17,900	2,496.74	14,020.35	3,879.65	78%
33	2275	Rents & Leases	10,000	623.94	6,999.31	3,000.69	70%
34	2332	Food Sups	1,200	0.00	1,088.24	111.76	91%
35	2444	Medical Supplies	785	0.00	783.32	1.68	100%
36	2505	Actg Svcs	34,000	8,589.47	22,099.47	11,900.53	65%
37	2531	Legal Svcs	15,000	240.00	955.00	14,045.00	6%
38	2591	Other Prof Svcs	156,000	23,872.86	70,331.78	85,668.22	45%
39	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
40	2819	Registration Service	20,000	0.00	1,887.00	18,113.00	9%
41	2880	PY Expenditure	0	0.00	0.00	0.00	0%
42	2898	Other Oper Exp	16,100	342.42	4,634.39	11,465.61	29%
43		TOTAL	440,676	38,997.05	274,733.29	165,942.71	62%
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45							
46	4202	Struct & Imp	500,000	47,904.15	79,075.50	420,924.50	16%
47	4303	Office Equipment	7,000	0.00	2,600.55	4,399.45	37%
48		TOTAL	507,000	47,904.15	81,676.05	425,323.95	53%
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58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	RECREATION						
60	SALARIES & BENEFITS						
61	1110	Superintendent-Sarah/Ra	90,290	6,044.62	66,223.85	24,066.15	73%
62	1110	Supervisor-Rachel/Kayla	69,480	5,047.38	37,990.90	31,489.10	55%
63	1110	Rec. Coordinator/Chris	53,205	3,750.76	22,504.56	30,700.44	42%
64	1110	Rec Specialist/Luu	49,317	3,795.08	33,718.95	15,598.05	68%
65	1122	Part Time	150,000	10,086.78	64,923.59	85,076.41	43%
66	1122	Part Time Ases	0	0.00	0.00	0.00	0%
67		Sub-Total	412,292	28,724.62	225,361.85	186,930.15	55%
68	1210	Retirement	20,983	787.18	6,497.58	14,485.42	31%
69	1220	OASDI	31,540	2,197.44	17,181.70	14,358.30	54%
70	1230	Insurance	29,687	2,279.14	14,295.70	15,391.30	48%
71	1240	Worker's Comp	11,877	0.00	4,446.00	7,431.00	37%
72	1250	Unemployment	6,230	354.22	1,334.86	4,895.14	21%
73		Sub-Total	100,316	5,617.98	43,755.84	56,560.16	44%
74		TOTAL	512,609	34,342.60	269,117.69	243,491.31	52%
75							
76	SERVICES & SUPPLIES						
77	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
78	2022	Books/Subs	0	0.00	0.00	0.00	0%
79	2029	Business/Conf Exp	8,500	1,465.46	1,465.46	7,034.54	17%
80	2035	Educ/Trng	1,500	100.00	100.00	1,400.00	7%
81	2039	Empl Trans	2,000	117.44	627.76	1,372.24	31%
82	2061	Memberships	600	145.00	585.00	15.00	98%
83	2065	Film Svcs	0	0.00	0.00	0.00	0%
84	2076	Office Svcs	2,000	364.46	1,539.06	460.94	77%
85	2081	Postage	3,200	833.25	2,036.07	1,163.93	64%
86	2085	Printing	2,500	606.75	2,525.49	-25.49	101%
87	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
88	2275	Rents & Leases	0	0.00	0.00	0.00	0%
89	2314	Clothing	5,000	1,199.84	1,610.37	3,389.63	32%
90	2332	Food	4,500	242.93	2,364.40	2,135.60	53%
91	2444	Med Svcs	1,500	0.00	119.89	1,380.11	8%
92	2591	Other Prof Svcs	5,000	153.85	1,811.04	3,188.96	36%
93	2851	Rec Svcs	20,000	1,045.22	5,161.62	14,838.38	26%
94	2852	Rec Svcs	17,000	690.81	5,848.33	11,151.67	34%
95	2871	Transportation	6,000	0.00	0.00	6,000.00	0%
96	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
97			79,300	6,965.01	25,794.49	53,505.51	33%
98							
99	4202	Struct & Imp	18,000	0.00	0.00	18,000.00	0%
100			18,000	0.00	0.00	18,000.00	0%
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115	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
116	MAINTENANCE						
117	SALARIES & BENEFITS						
118	1110	Superintendent-Scott	93,730	6,947.38	62,486.42	31,243.58	67%
119	1110	Supervisor - Sergio	74,190	5,500.00	49,460.00	24,730.00	67%
120	1110	Superviosr - Kurtis	74,190	3,930.07	3,930.07	70,259.93	5%
121	1110	Mtnc Worker II - Steve	51,914	3,984.14	29,423.50	22,490.50	57%
122	1110	Mtnc Wkr-Eric	14,476	0.00	8,617.31	5,858.69	60%
123	1110	Mtnc Wkr-Rodney	49,055	3,803.38	31,960.34	17,094.66	65%
124	1110	Mtnc Wkr-Steve/Barry	46,624	3,436.92	29,918.88	16,705.12	64%
125	1110	Mtnc Wkr-Simmons	46,624	3,615.08	30,026.01	16,597.99	64%
126	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
127	1122	Weekday & Weekend Bldg Monitor	23,840	3,488.00	17,866.75	5,973.25	75%
128		Sub-Total	474,644	\$ 34,704.97	263,689.28	210,954.72	56%
129	1210	Retirement	36,064	2,153.43	19,330.93	16,733.07	54%
130	1220	OASDI	35,836	2,477.77	19,869.47	15,966.53	55%
131	1230	Insurance	113,442	6,946.07	52,488.79	60,953.21	46%
132	1240	Worker's Comp.	54,376	0.00	26,154.75	28,221.25	48%
133	1250	Unemployment	2,804	311.19	861.22	1,942.78	31%
134		Sub-Total	242,522	11,888.46	118,705.16	123,816.84	49%
135		TOTAL	717,165	46,593.43	382,394.44	334,770.56	53%
136	SERVICES & SUPPLIES						
137	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
138	2035	Educ/Trng	500	103.44	103.44	396.56	21%
139	2039	Empl Trans	150	0.00	0.00	150.00	0%
140	2061	Memberships	150	0.00	150.00	0.00	100%
141	2076	Office Sups	500	0.00	366.97	133.03	73%
142	2104	Agri/Hort	2,000	0.00	1,716.76	283.24	86%
143	2111	Bldg Mtnc Svc	2,500	497.83	2,483.08	16.92	99%
144	2112	Bldg Mtnc Sups	7,500	166.81	4,998.82	2,501.18	67%
145	2122	Chem Sups	2,500	0.00	0.00	2,500.00	0%
146	2131	Elec Sys SVC	3,000	1,692.98	2,867.11	132.89	96%
147	2132	Elec Sys Sup	1,000	0.00	700.00	300.00	70%
148	2142	Land Imp Sup	20,000	0.00	8,414.18	11,585.82	42%
149	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
150	2162	Paint Sups	1,000	0.00	0.00	1,000.00	0%
151	2168	Plumbing Sups	8,000	0.00	3,922.15	4,077.85	49%
152	2191	Electricity	40,000	3,789.91	27,795.72	12,204.28	69%
153	2192	Natural Gas	3,000	1,835.73	3,929.85	-929.85	131%
154	2193	Refuse	12,000	1,038.32	9,026.15	2,973.85	75%
155	2195	Sewage	5,500	428.78	2,832.20	2,667.80	51%
156	2197	Tele/Teleg	2,200	162.45	1,126.19	1,073.81	51%
157	2198	Water	100,000	4,688.73	60,918.10	39,081.90	61%
158	2205	Auto Mtnc Svc	12,000	902.98	7,776.40	4,223.60	65%
159	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
160	2211	Constr Equip Svc	4,500	0.00	2,097.07	2,402.93	47%
161	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
162	2226	Expend Tools	5,000	927.43	3,660.19	1,339.81	73%
163	2236	Fuels & Lubes	16,000	0.00	5,969.40	10,030.60	37%
164	2275	Rents & Leases	17,000	1,505.45	10,771.64	6,228.36	63%
165	2281	Shop Equip Svc	1,200	0.00	685.54	514.46	57%
166	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
167	2292	Other Equip	10,000	2,525.17	5,046.54	4,953.46	50%
168	2314	Clothing	3,000	323.14	1,480.16	1,519.84	49%
169	2321	Cust Svc	0	0.00	0.00	0.00	0%
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	A	B	C	D	E	F	G
172	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
173	2322	Cust Sup	14,000	845.62	10,215.43	3,784.57	73%
174	2444	Medical Sup	300	0.00	341.76	-41.76	114%
175	2591	Other Prof Svc	85,000	11,455.96	75,941.62	9,058.38	89%
176	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
177		TOTAL	379,500	32,890.73	255,342.47	124,157.53	67%
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180	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
181	<u>FIXED ASSETS</u>						
182	4201	Building Improvement	105,000	0.00	0.00	105,000.00	0%
183	4202	Structures & Imp	545,743	2,271.42	470,119.94	75,623.06	86%
184	4303	Other Equip	82,200	0.00	82,127.69	72.31	100%
185			732,943	2,271.42	552,247.63	180,695	75%
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229	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
230		<u>DISTRICT TOTALS</u>					
231		<u>SALARIES & BENEFITS</u>					
232	1110	FULL TIME SALARIES	935,134	54,839.36	554,287.19	380,846.81	59%
233	1122	PART TIME SALARIES	182,340	55,455.18	85,840.34	96,499.66	47%
234	1210	RETIREMENT	74,810	4,261.77	37,670.61	37,139.39	50%
235	1220	OASDI	85,011	5,542.12	47,591.81	37,419.19	56%
236	1230	INSURANCE	176,884	12,122.59	88,529.37	88,354.63	50%
237	1240	WORKER'S COMP	71,066	0.00	30,714.75	40,351.25	43%
238	1250	UNEMPLOYMENT	9,524	683.45	2,420.08	7,103.92	25%
239	1000	SALARIES/BENEFITS	1,534,771	102,554.05	847,054.15	687,716.85	55%
240							
241		<u>SERVICES & SUPPLIES</u>					
242	2005	AD/LEGAL NOTICE	2,500	0.00	664.70	1,835.30	27%
243	2022	BOOKS/SUBS	150	0.00	146.44	3.56	98%
244	2029	BUS/CONF EXP	14,500	2,090.46	4,820.84	9,679.16	0%
245	2035	EDUC/TRNG	5,000	203.44	203.44	4,796.56	4%
246	2039	EMPLOY TRANS	3,150	117.44	964.88	2,185.12	0%
247	2051	INSURANCE	119,191	0.00	119,191.00	0.00	100%
248	2061	MEMBERSHIPS	12,850	145.00	13,001.00	-151.00	101%
249	2065	FILM SVC	0	0.00	0.00	0.00	0%
250	2076	OFFICE SUPS	11,000	1,372.19	7,646.78	3,353.22	70%
251	2081	POSTAGE	3,950	833.25	2,182.11	1,767.89	55%
252	2085	PRINTING	3,000	606.75	3,120.21	-120.21	104%
253	2104	AGRI/HORT	2,000	0.00	1,716.76	283.24	86%
254	2111	BLDG MTNC SVC	2,500	497.83	2,483.08	16.92	99%
255	2112	BLDG MTNC SUP	7,500	166.81	4,998.82	2,501.18	67%
256	2122	CHEM SUPS	2,500	0.00	0.00	2,500.00	0%
257	2131	ELEC MTNC SVC	3,000	1,692.98	2,867.11	132.89	96%
258	2132	ELEC MTNC SUP	1,000	0.00	700.00	300.00	70%
259	2142	LAND IMP SUP	20,000	0.00	8,414.18	11,585.82	42%
260	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
261	2162	PAINTING SUPS	1,000	0.00	0.00	1,000.00	0%
262	2168	PLUMBING SUPS	8,000	0.00	3,922.15	4,077.85	49%
263	2191	ELECTRICITY	40,000	3,789.91	27,795.72	12,204.28	69%
264	2192	NATURAL GAS	3,000	1,835.73	3,929.85	-929.85	131%
265	2193	REFUSE	12,000	1,038.32	9,026.15	2,973.85	75%
266	2195	SEWAGE	5,500	428.78	2,832.20	2,667.80	51%
267	2197	TELE/TELEG	18,200	1,361.34	10,618.47	7,581.53	58%
268	2198	WATER	100,000	4,688.73	60,918.10	39,081.90	61%
269	2205	AUTO MTNC SVC	12,000	902.98	7,776.40	4,223.60	65%
270	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
271	2211	CONSTR EQUIP SVC	4,500	0.00	2,097.07	2,402.93	47%
272	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
273	2226	EXPEND TOOLS	5,000	927.43	3,660.19	1,339.81	73%
274	2236	FUELS / LUBES	16,000	0.00	5,969.40	10,030.60	37%
275	2261	OFF EQUIP MTNC	17,900	2,496.74	14,020.35	3,879.65	78%
276	2275	RENTS/LEASES	27,000	2,129.39	17,770.95	9,229.05	66%
277	2281	SHOP EQUIP SVCS	1,200	0.00	685.54	514.46	57%
278	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
279	2292	OTHER EQUIP SUPS	10,000	2,525.17	5,046.54	4,953.46	50%
280	2314	CLOTHING	8,000	1,522.98	3,090.53	4,909.47	39%
281	2321	CUST SVC	0	0.00	0.00	0.00	0%
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286	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
287	2322	CUST SUP	14,000	845.62	10,215.43	3,784.57	73%
288	2332	FOOD SUPS	5,700	242.93	3,452.64	2,247.36	61%
289	2444	MED SUPS	2,585	0.00	1,244.97	1,340.03	48%
290	2505	ACCOUNT SVC	34,000	8,589.47	22,099.47	11,900.53	65%
291	2531	LEGAL SVC	15,000	240.00	955.00	14,045.00	6%
292	2591	OTHER PROF SVCS	246,000	35,482.67	148,084.44	97,915.56	60%
293	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
294	2819	REGISTRATION SVC	20,000	0.00	1,887.00	18,113.00	0%
295	2851	RECREATION SVC	20,000	1,045.22	5,161.62	14,838.38	26%
296	2852	RECREATION SUP	17,000	690.81	5,848.33	11,151.67	34%
297	2871	TRANSPORTATION	6,000	0.00	0.00	6,000.00	0%
298	2880	PY EXPEND	0	0.00	0.00	0.00	0%
299	2898	OTHER OPER EXP	16,100	342.42	4,634.39	11,465.61	29%
300	2000	SERVICES/SUPPLIES	899,476	78,852.79	555,870.25	343,605.75	62%
301							
302	FIXED ASSETS						
303	4201	Building IIM	105,000	0.00	0.00	105,000.00	0%
304	4202	STRUCT & IMP	1,063,743	2,271.42	470,119.94	593,623.06	0%
305	4303	EQUIPMENT	89,200	47,904.15	163,803.74	443,396.26	0%
306	4000	FIXED ASSETS	1,257,943	50,175.57	633,923.68	1,142,019	0%
307							
308							
309	1000	SALARIES & BENE	1,534,771	102,554.05	847,054.15	687,716.85	55%
310							
311	2000	SERVICES & SUPP	899,476	78,852.79	555,870.25	343,605.75	62%
312							
313	4000	FIXED ASSETS	1,257,943	50,175.57	633,923.68	1,142,019	0%
314							
315		CONTINGENCY	150,000	135,848.00	135,848.00	14,152.00	0%
316							
317		RESERVE	709,828	0.00	0.00	0.00	0%
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320		TOTAL	4,552,018	367,430.41	2,172,696.08	2,187,494	48%
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58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	MAINTENANCE						
60	SALARIES & BENEFITS						
61	1110	Mtnc Wkr-	33,464	3,626.89	22,992.30	10,471.70	69%
62	1122	PT Wkr-Seasonal	12,000	0.00	8,040.00	3,960.00	67%
63		Sub-Total	45,464	\$ 3,626.89	31,032.30	14,431.70	68%
64	1210	Retirement	2,677	304.27	1,853.50	823.50	69%
65	1220	OASDI	3,478	290.96	2,425.35	1,052.65	70%
66	1230	Insurance	6,300	724.51	4,049.91	2,250.09	64%
67	1240	Worker's Comp.	5,277	0.00	1,425.00	3,852.00	27%
68	1250	Unemployment	490	55.61	112.00	378.00	23%
69		Sub-Total	18,223	1,375.35	9,865.76	8,357.24	54%
70		TOTAL	63,686	5,002.24	40,898.06	22,787.94	64%
71	SERVICES & SUPPLIES						
72	2104	Agri/Hort	2,000	0.00	0.00	2,000.00	0%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
76	2191	Electricity	900	72.60	497.78	402.22	55%
77	2193	Refuse	1,200	200.00	800.00	400.00	67%
78	2198	Water	21,700	298.89	18,637.85	3,062.15	86%
79	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	300.00	0.00	100%
82	2236	Fuels & Lubes	2,500	0.00	821.72	1,678.28	33%
83	2275	Rents & Leases	1,850	0.00	0.00	1,850.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
86	2314	Clothing	300	0.00	0.00	300.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	1,000	0.00	880.00	120.00	88%
89		TOTAL	35,100	571.49	21,937.35	13,162.65	62%
90							
91							
92	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
93	FIXED ASSETS						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	9,000	0.00	0.00	9,000.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			9,000	0.00	0.00	9,000.00	0%
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	A	B	C	D	E	F	G
113	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
114		DISTRICT TOTALS					
115		SALARIES & BENEFITS					
116	1110	FULL TIME SALARIES	33,464	3,626.89	22,992.30	10,471.70	69%
117	1122	PART TIME SALARIES	12,000	0.00	8,040.00	3,960.00	67%
118	1210	RETIREMENT	2,677	304.27	1,853.50	823.50	69%
119	1220	OASDI	3,478	290.96	2,425.35	1,052.65	70%
120	1230	INSURANCE	6,300	724.51	4,049.91	2,250.09	64%
121	1240	WORKER'S COMP	5,277	0.00	1,425.00	3,852.00	27%
122	1250	UNEMPLOYMENT	665	55.61	112.00	553.00	17%
123	1000	SALARIES/BENEFITS	63,686	5,002.24	40,898.06	22,787.94	64%
124							
125		SERVICES & SUPPLIES					
126	2005	Adv/Legal Notice	155	0	155.00	0.00	100%
127	2104	AGRI/HORT	2,000	0.00	0.00	2,000.00	0%
128	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
131	2191	ELECTRICITY	900	72.60	497.78	402.22	55%
132	2193	REFUSE	1,200	200.00	800.00	400.00	67%
133	2198	WATER	21,700	298.89	18,637.85	3,062.15	86%
134	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	300.00	0.00	100%
137	2236	FUELS / LUBES	2,500	0.00	821.72	1,678.28	33%
138	2275	Rents & Leases	1,850	0.00	0.00	1,850.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
141	2314	Clothing	300	0.00	0.00	300.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	0.00	1,500.00	0.00	100%
144	2591	OTHER PROF SVCS	9,629	3,160.00	10,014.36	-385.36	104%
145	2000	SERVICES/SUPPLIES	46,384	3,160.00	32,726.71	13,657.29	71%
146							
147		FIXED ASSETS					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	9,000	0.00	0.00	9,000.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	FIXED ASSETS	9,000	0.00	0.00	9,000.00	0%
152							
153							
154	1000	SALARIES & BENE	63,686	5,002.24	40,898.06	22,787.94	64%
155							
156	2000	SERVICES & SUPP	46,384	3,731.49	32,726.71	13,657.29	71%
157							
158	4000	FIXED ASSETS	9,000	0.00	0.00	9,000.00	0%
159							
160		CONTINGENCY	30,000	0.00	0.00	30,000.00	0.00
161			0				
162		RESERVE	37,938	0.00	0.00	0.00	0%
163							
164							
165		TOTAL	187,008	8,733.73	73,624.77	75,445	39%
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167							
168							
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North Highlands Recreation and Park District

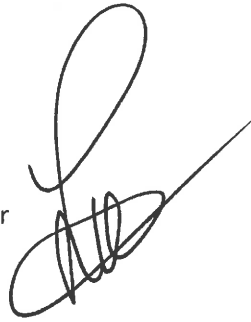
Board Report

TO: Pat Williams, Chairperson
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: March 9, 2023

SUBJECT: Park Master Plan



BACKGROUND

During the February 16th Board Meeting, staff and the board had a brief conversation regarding the possibility of adding additional community engagement meetings above and beyond the previously scheduled three meetings. The Administrator recommended to the board that following the final community engagement meeting scheduled for February 25th, he would make a recommendation to the board regarding adding additional meetings.

DISCUSSION

The February 25th Park Master Plan meeting had 7 individuals (excluding staff) in attendance and 1 on Facebook Live. Though the numbers may not have been impressive, the community was very engaged in the process as much information was shared during the course of the meeting.

In speaking with Karen Folsom on March 3rd, she told me that O'Dell Engineering has received a total of 199 surveys as of several days ago. The deadline for accepting additional surveys is Monday, March 6 – 5:00 p.m. Over the past several weeks, O'Dell has received approximately 25 additional surveys, including approximately 10 from those attending our senior programs. There may be an additional 10 +/- surveys not accounted for at this time as O'Dell is checking to see if other surveys submitted to the District have been accounted for by O'Dell. The Administrator will provide the board with final survey numbers at the March 9, 2023 Regular Board Meeting.

With regards to the benefits the district may receive by adding additional community engagement meetings, Karen stated that she doesn't believe that they are necessary as the surveys have provided a good amount of input. Holding additional public meetings isn't likely to substantially increase the type or variety of recreation interests previously expressed by the public and may delay the completion of the PMP. Each additional community meeting would cost the district \$9500 per meeting. The cost vs benefit does not appear to be justified.

RECOMMENDATION

It is staff's recommendation that the Board of Directors not add additional community engagement meetings beyond the three previously held.