

# North Highlands Recreation and Park District North Highlands Narrative Nomination Form

## Program Description

“North Highlands Narrative” is a citizen award program sponsored by the North Highlands Recreation and Park District. Its purpose is to shine light on our everyday citizens and local organizations that make a positive impact within the community through acts of service or events. On a quarterly basis awards are given to citizens or community groups residing within NHRPD’s District for their outstanding contributions to the community. Please consider taking the time to recognize and nominate an individual or group whose contributions make North Highlands a better place to live.

North Highlands Recreation and Park District does not discriminate on the grounds of age, disability, employment status, national origin, or gender.

## Qualifications

Anyone can nominate an individual or group. Nominations will be accepted all year long but will be selected quarterly (every Summer, Fall, Winter and Spring season).

- Nominee must live within or serves the North Highlands Recreation and Park District boundary.
- Residents of all ages can be nominated including, community groups and events.

## Nomination Procedure

Nominee submissions can be completed via [www.nhrpd.org](http://www.nhrpd.org) or in the front office. The nomination must include:

- A completed application.
- Adequate supporting documents to substantiate the efforts and conditions under which they occurred. These may include official reports, narratives, news articles, letters of recommendation, and information on any other awards or recognition for the incident.
- NHRPD staff members and Board Members are not eligible to enter.
- Nominations will be considered during the time period provided and for future consideration. If a nominee(s) is not selected during a particular year, the nomination information will be saved for later consideration.
- The act of service must have been done within one year of the time of nomination. For example, if you are nominating a person for the Spring 2024 reward, they must have completed the service between Spring 2023 and now.

## Winners

The Program Committee will pick four winners in each year. This will be divided into one winner per season. Awards will be presented on a quarterly basis. The Program Committee will announce the award winner in the seasonal Mailer, Monthly Newsletter, Social Media post and honored at our seasonal Extravaganza event. At the event, we will award the nominee with a certificate and pin.



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Name of Nominee: \_\_\_\_\_

Nominee' Phone  
Number: \_\_\_\_\_

Nominee's email: \_\_\_\_\_

Nominated by: \_\_\_\_\_ Phone: \_\_\_\_\_

Email \_\_\_\_\_

What season are you nominating the nominee for:

- Spring 2024
- Summer 2024
- Fall 2024
- Winter 2024

How did this person positively impact the community? (Please list the act of service.)

When did the  
service occur? \_\_\_\_\_

Additional information about Nominee:

Does this person know you are  
nominating them?  Yes  No

Please submit any photos and/or supporting documents with the application.

If you have additional questions, please contact the Recreation Supervisor at [kayla@nhrpd.org](mailto:kayla@nhrpd.org) or 916-883-7316.