

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT
REGULAR MEETING**

Regular Meeting of the Board of Directors
November 9, 2023, 6:30 p.m. – District Office – Regular Meeting
6040 Watt Avenue, North Highlands, Ca 95660
Phone: (916) 332-7440
WWW.NHRPD.ORG

1. CALL MEETING TO ORDER

2. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the agenda item. The Board of Directors cannot take action on any unscheduled matter.

3. ADMINISTRATOR'S REPORT

- A. Administrator's Report Update
- B. Park and Facility Maintenance Report
- C. Recreation Report

4. CORRESPONDENCE

- A. Letter dated October 12, 2023 from Sacramento Local Agency Formation Commission (LAFCo) Executive Officer José C. Henriquez re: Election of Special District representative to Sacramento LAFCo – Extension of time.

This will be under New Business.

5. REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Crystal Harding; Member Veya Cummings
Facility Development: Chairperson Beau Reynolds; Member Joanna McVay
Personnel and Policy: Chairperson Veya Cummings; Member Beau Reynolds
Programs, Fees, and Charges: Chairperson Joanna McVay; Member Crystal Harding

6. CONSENT CALENDAR

- A. Approval October 12, 2023 minutes
- B. Approval of payment of the bills for the General Fund and CFD for the month of October 2023.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

- A. Sacramento LAFCo – Election of Special District Representative to Sacramento LAFCo -Extension of time
Board discussion/action to Elect a new Special District Representative to LAFCo and to choose an option of Electronic Elections or not.

9. **CHAIRPERSON'S REPORT**

10. **COMMENT'S FROM BOARD MEMBERS**

11. **RECESS**

12. **CLOSED SESSION**

- A. Closed session for real property negotiations (Property: Freedom Park Softball Complex Lease, Agency Negotiators: District Administrator, Negotiating Parties: Lance and Stephanie Oliver, Under Negotiation: Price and terms of payment).
Board discussion regarding Freedom Park Softball Complex Lease Negotiations.

13. **ADJOURNMENT**

14. **DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on December 14, 2023 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

IMPORTANT INFORMATION

The North Highlands Recreation and Park District is currently utilizing the Zoom meeting format to record the district board meetings. You can access the Zoom Meeting using the information listed below. The meeting is also available on Facebook live.

Public questions will be accepted by the District up to 3:00 p.m. November 9, 2023. Please direct your questions to scott@nhrpd.org. If the question asked relates to an Item on the Agenda, it will be addressed by the Board at the time the item appears on the agenda. If your question is not related to an Item on the Agenda, it will be addressed by the Board under Agenda Item No. 2 – Comments and Reports from Citizens and Organizations.

Join Zoom Meeting

<https://us06web.zoom.us/j/87650917403?pwd=e95kReIC5GDJe1SRLaRgnD20FLaaTl.1>

Meeting ID: 876 5091 7403

Passcode: nhrpd

Board of Directors: Patrick Williams, Chairperson; Crystal Harding, Vice-Chairperson; Veya Cummings, Secretary; Beau Reynolds, Member; Joanna McVay, Member; Administrator Scott Graham 11/9/23

North Highlands Recreation and Park District

Board Agenda

To: Pat Williams, Chairperson
Board of Directors

From: Scott Graham, Administrator

Date: November 9, 2023

Subject: Administrator's Report

- A. Master Plan
- B. Sacramento County ARPA Funds
- C. 2023 District Audit
- D. Outdoor Equity Grants Program

Master Plan Update and Timeline

Staff sent the revised draft of the Park Master Plan to the Board for your review and comments on October 23. Once you complete your review and submit any corrections, questions, or suggestions to me, I will forward them to Karen Folsom for further revisions to the draft. Next, the PMP will be posted on the District website and staff will reach out through our social media and email contacts to encourage our residents to read the plan and send their comments or questions to the District by no later than November 27. The final draft of the PMP will be ready by December 7 and will be placed on the December 14 Board agenda for final review and action.

Sacramento County ARPA Funds Update

I met a second time with Matt Levesque, a Management Analyst for the County. He and I came to the conclusion that applying for COVID economic relief would not be an option because NHRPD received State of California Relief for Special Districts in December, 2021, in the amount of \$742,013. Any application for economic relief from ARPA would have to factor in the receipt of that funding. We both agreed that pursuing funding for a project that would benefit a disadvantaged community would be a better option and discussed potential projects. Expenses for a project would need to be paid upfront by NHRPD (much like the Prop 68 and Per Capita projects that are ongoing) and then reimbursed through the County upon completion. We will have until 2026 to utilize the funding and any project would be monitored by County Regional Parks staff.

2023 District Audit Update

Staff submitted questions and requests for clarifications in the draft audit from CLA in October. We are awaiting receipt of the final draft for presentation to the Budget, Finance and Audit committee and then the full Board for action.

Outdoor Equity Grants Program Update

Two Board members reached out to staff to research the possibility of pursuing this grant opportunity through the California Department of Parks and Recreation. Listed below are some of the parameters for the OEP grant:

1. Application Deadline is December 14, 2023. This is a competitive grant.
2. OEP funds creation of Outdoor programs by funding program operations and related costs in underserved communities.
3. The maximum grant request is \$700,000, the minimum is \$20,000. Multiple applications can be submitted for consideration depending on more than one "community home base" (a central gathering place to offer programs) is identified.
4. At least two Community Planning Meetings must take place before the application is submitted. Each meeting needs to have at least 10 adults and 10 children attend.
5. Funding for capital improvement projects or construction projects is not available.

After much discussion, staff determined that, although this is a thought-provoking opportunity, the impending deadline to apply does not leave enough time to design a program plan and budget, hold two community outreach meetings, meet all the steps required to apply and finally, completing the application packet by December 14. If there were to be another phase of funding, NHRPD will certainly pursue this grant. For now, staff will focus on growing our own programs for kids, teens, adults, and seniors and moving the Prop 68 project forward in 2024.

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

To: Pat Williams, Chairperson
Board of Directors

From: Scott Graham, Administrator

Date: November 9, 2023

Subject: Parks/Facilities Report

PARK MAINTENANCE UPDATE:

- Staff completed irrigation repairs to sprinkler heads at Freedom, Ridgepoint and Strizek parks, as well as the landscaped areas at Cherry Blossom and Elverta Park. Irrigation was turned off at all District facilities the last week in October.
- At Cherry Blossom (and surrounding landscapes), Freedom, Brock and Capehart Parks, bushes, shrubs and tree branches were pruned and weeds removed (see picture).
- One bollard was replaced at Chardonnay Park.
- Weekly mowing, edging, trimming and pruning of all District parks and facilities, including the landscaping at the Elverta Park community. In addition, picnic shade covers were power washed at Freedom Park weekly and once at Cherry Blossom Park. The walkways around the Office Complex were power washed as well.
- Both District lawn mowers were serviced by staff twice in October, and the smaller mower received a new starter and belts. One trailer was repaired (new hitch and ball) by staff.
- Maintenance staff supported the October 14 Halloween event by delivering hale bales and recreation supplies.

FACILITY MAINTENANCE UPDATE:

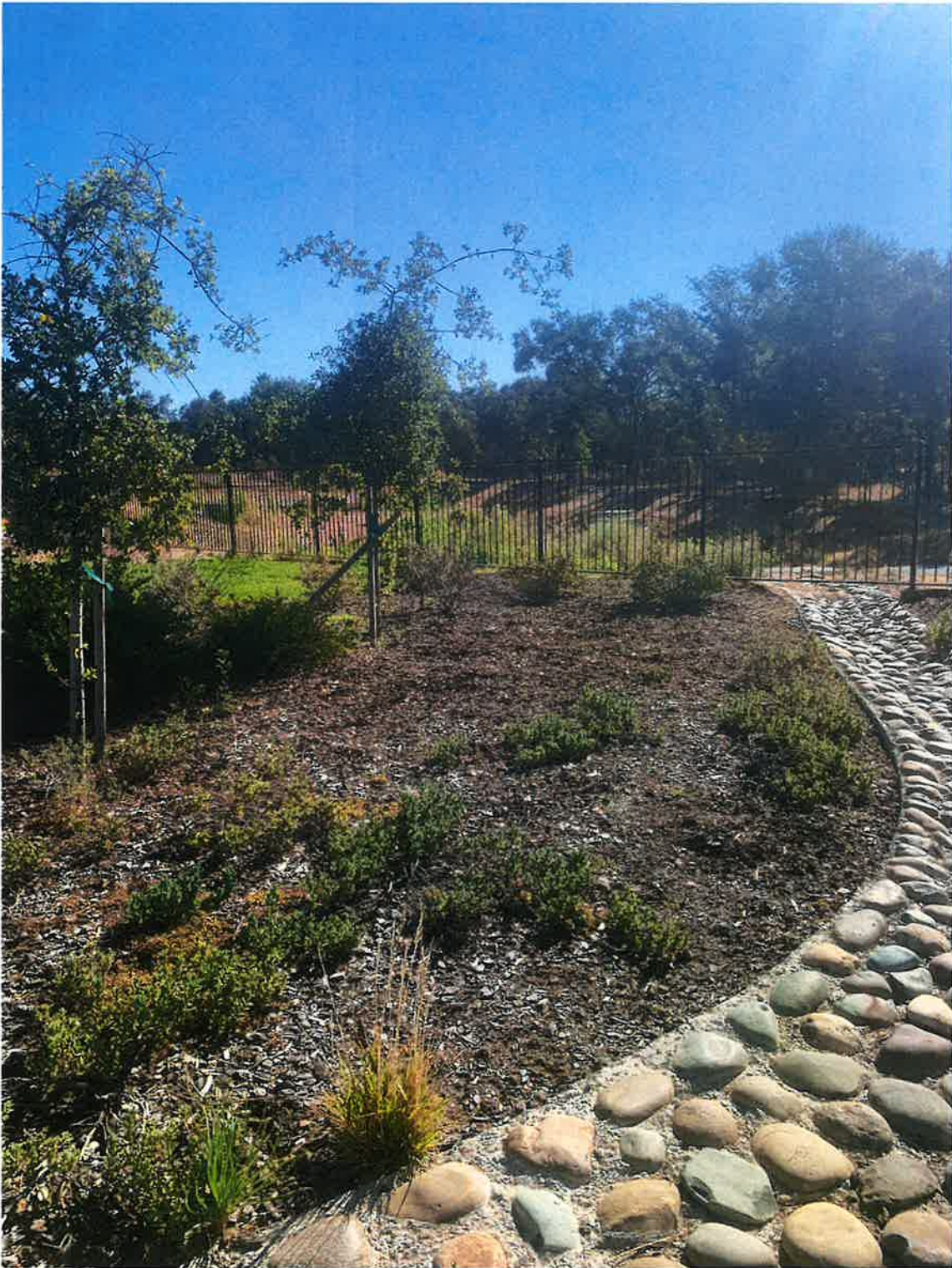
- Staff sprayed for pests around Capehart. Also, safety lights were re-programmed to compensate for the change in seasons.
- Roof areas at the Office Complex and Capehart were cleared of debris and downspouts were cleared of leaves.
- At the Community Center, the floor in the main hall was stripped, mopped and waxed.
- Fifty-six boxes of old records were loaded up and taken to be shredded

INCIDENT/ACCIDENT REPORT UPDATE:

- No incidents to report from October.

PARK AND FACILITIES PROJECT PHOTOS:

Cherry Blossom Park



FEC POP TEAM STAT PROGRAM:

Each month the District receives a summary of activity in District parks from the Fulton-El Camino Police Department. The summary report is listed below for your review:

Monthly activity report for: North Highlands Park District, **Reporting Period:** 2023-10-01 to 2023-10-31

Summary of enforcement actions

	Park Hours:	1
	Drugs:	3
	Weapons:	0
	Alcohol:	0
NTA Issued: 22	Animals:	1
	Vehicle Code:	10
	Probation Violation:	0
	Other:	7

Onsite Arrests:	Drugs:	
	Weapons:	
	Assault/Battery:	
	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	

Calls For Service:	0
Parking Citations:	27
Warrant Arrests:	0
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	12

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Scott Graham, Administrator
FROM: Rachel Robertson, Recreation Superintendent
DATE: November 9, 2023
SUBJECT: Recreation Division Report

Toddler/Youth/Teen Programs

- Flavors of Fall hosted the second session of the series on October 19. Participants made no-bake pumpkin fudge and pumpkin juice! 14 participants enrolled (10 sponsored by TRUSD).
- Superheroes & Snacks was hosted in the Recreation Center on October 28. Participants spent the morning fueling up on snacks, going through superhero training with Spider-Man, story time, and activity packs. At the end of the program, participants were able to get photos with Spider-Man! 18 participants registered (10 sponsored by TRUSD).
- Youth Volleyball Skills & Scrimmage is a modified program as an alternative to the Youth Volleyball League. This weekly class focuses on fundamental skills and techniques. Staff will lead 4 weeks of practice-style classes, followed by 2 weeks of scrimmage games amongst participants. 15 participants (10 sponsored by TRUSD).
- Youth Hockey Skills & Drills was unfortunately cancelled due to low enrollment. Staff are discussing options of hosting an "open gym" in the future to build interest in hockey.
- Staff have completed the plans for programs for the Winter season. This includes the return of popular programs like seasonal camp, Books & Bakes for toddler age, youth cooking, the basketball league and more. In addition, several new programs will be offered with multiple new teen opportunities like Tik Tok Cooking classes, self-esteem workshops, Nerf nights, and more.

Dragon's Den Before and After School Program

- Staff hosted a camp at Capehart Gymnasium the week of October 2 - 6 for our Dragon's Den participants for their "Fall Break". The camp was "Fantasy & Friends" themed and we had a special visit from a magician! We had 23 students enroll in the camp, sponsored by CJUSD.
- Sac Metro Fire visited the program on October 9 for Fire Prevention Week. Students were able to interact with the engine, learn safety tips, check out equipment, and have target practice with the fire hose.
- A librarian from the Sacramento County Library visited on October 12. The librarian read a book to our group and passed out book marks.
- Staff hosted an "After School Horrors" family night on October 30. Staff decorated the gym as a haunted house and had lots of different activities. These included delicious treats made by our students like ghost strawberries and monster donuts, multiple crafts, pumpkin decorating, family games, a costume contest and we ended the night with a spooky dance party!
- This month's bulletin focused on Fire Prevention Week, Filipino American History Month, Blindness Awareness Month and Book Club.

Adult Programs

- Adult Volleyball completed their season at the end of October. League will return in November.

Senior Programs

Bingo

- Bingo averaged about 25 participants.

Harvesttime

- Harvesttime averaged 22 participants.
- Harvesttime celebrated Halloween on 10/26 with a costume party, trick-or-treat snack bags, and themed games. Recreation staff prepared a “guess what’s in the cauldron” game.

Matter of Balance Class

- This weekly class is back for another season and offered for free in partnership with Dignity Health. The class is focused on helping seniors with fall prevention strategies and exercises. The class began October 2 and will run through November 20. (10 participants)

Senior Movies

- The September movie was The Haunted Mansion.
- Senior movie had 6 participants.

Rentals

- Capehart Gym: 7 (7 NR, 0 R)
- Community Center: 3 (3 NR, 0 R)
- Freedom Park: 14 (8 NR, 6 R)
- Recreation Center: 6 (5 NR, 1 R)
- Ridgepoint Gym: 5 (5 NR, 0 R)
- Birthday Parties: 2 (2 NR, 0 R)

Special Events

- Halloween Extravaganza & Costume Parade happened on Saturday, October 14 from 10am to 12pm at the Kay F. Dahill Community Center parking lot.
 - Staff estimate that there were approximately 450 people in attendance.
 - Event highlights included a costume contest, inflatable corn maze, free cotton candy, the Scooby Doo Mystery Machine, a face painter, multiple crafts, 15 trunk-or-treat vendors, photo opportunities with Jack & Sally and our pumpkin patch! This was completely free to the public.
 - Staff hosted a brief ceremony for our first North Highlands Narrative Distinguished Citizen, Coach Courtney Brown. He was presented with a certificate and a pin at the event.
 - Thank you to East Sacramento Rotary and Perry & Sons for a generous donation of over 300 pumpkins.
 - Thank you to Crystal Harding-Jenkins and Patrick Williams for their monetary donations.
 - Thank you to the Parks Department for their hands-on assistance for the set-up and take-down of this event.

Scholarships

- No scholarship applicants for the month of October.
- Staff continue to market the opportunity through the Recreation Guide, social media, on the gym bulletin board, website and at resource fairs.

Marketing

- We had 12 new subscribers for our monthly newsletter.
- Staff finalized the Winter Recreation Guide and will launch Winter programs/events on November 1.

Community Resources

- Sacramento County hosted a free vaccine clinic for flu and covid shots.
- Staff attended the Community Resource Fair on October 19 at McClellan.
- Staff attended the Fall Festival at Dudley Elementary on October 20.

Miscellaneous Updates

- District wide, staff worked on creating an official volunteer application. This application provides step by step tools for becoming a volunteer with NHRPD, types of volunteer opportunities, waiver, application, and more.
 - The volunteer application is available online in a fillable pdf. Patrons can also pick up a printed copy at the front desk.

Dragons Den:



Halloween Extravaganza:



Superhero & Snacks:



Harvesttime Halloween Party:



Adult Volleyball Champions






MEMO

DATE: October 12, 2023

TO: NORTH HIGHLANDS REC & PARK DIST. Presiding Officer

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo – Extension of time

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

The election started on July 18, 2023 and was supposed to end on September 30th; however a quorum of ballots has not been achieved. We are 8 ballots short of a majority of special districts in Sacramento voting in this election. LAFCo will exercise its ability to extend the election by no more than 60 days.

Election of Special District Representative to LAFCo

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Sean Loloee, Iva Walton, City Members ■ *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Policy Analyst* ■ *Kristi Grabow, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert “Bob” Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCO needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a “Yes” vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A “No” vote means LAFCO should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a “Yes” vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A “No” vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote “Yes” to the first question to authorize electronic distribution of ballots but vote “No” to the second if your District wants to continue to receive paper ballots.

Extension of Election Deadline

The extended voting period will be 49 days from October 12. All votes are due in writing on or before **5:00 pm on November 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer’s signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



Mail to: LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

**The election ends on November 30, 2023 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.**

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wichert, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

Yes No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

Yes No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members ■ *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henriquez, Executive Officer ■ *Desirae Fox, Policy Analyst* ■ *Kristi Grabow, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

«Agency»

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER (Required):

«Agency»

AGENDA ATTACHED (Optional): Yes ____ No ____

Attest:

District Secretary, Clerk or General Manager

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD MEETING MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: October 12, 2023
Time: 6:30 p.m. – Regular Meeting
Place: North Highlands District Offices (6040 Watt Avenue, North Highlands, CA)
Member Present: Crystal Harding, Beau Reynolds, Joanna McVay
Members Absent: Patrick Williams, Veya Cummings
Staff Present: Scott Graham, Administrator
Rachel Robertson, Recreation Superintendent
Terri Smith, Administrative Service Manager
Evonne Luu, Recreation Specialist

Guests Present:

CALL MEETING TO ORDER:

Acting Chairperson Harding called the meeting to order at 6:30 p.m.

COMMENTS AND REPORTS FROM STANDING CITIZENS AND ORGANIZATIONS

None

ADMINISTRATOR'S REPORT:

Administrator Scott Graham presented his division report updates with Board Comments:

Administrator Scott Graham presented park division report with Board Comments:

Oral Report by Recreation Superintendent Rachel Robertson with Board Comments:

Recreation Superintendent Rachel Robertson added to her report:

- She wanted to thank Recreation Supervisor Kayla Thayer for covering her during maternity leave. Kayla did a great job and Rachel wanted to shout out to the team too.
- Fall Wellness prevention is back.

CORRESPONDENCE:

None

REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Crystal Harding; Members Veya Cummings

Facility Development: Chairperson Beau Reynolds; Member Joanna McVay

Personnel and Policy: Chairperson Veya Cummings; Member Beau Reynolds

Programs, Fees, and Charges: Chairperson Joanna McVay; Member Crystal Harding

CONSENT CALENDAR

10/1/23

Motion by Board Member McVay, seconded by Board Member Reynolds, to approve the Minutes of the Regular Meeting of September 14, 2023 with the amended changes and payment of the bills for the General Fund and CFD for the month of September, 2023 with Board comments.

AYES: Harding, Reynolds, McVay
NOES: -0-
ABSTAIN: -0-
ABSENT: Williams, Cummings

UNFINISHED BUSINESS

- A. Revised Job Description: District Administrator Emeritus Position
Administrator Graham reported on the revised Job Description for the District Administrator Emeritus position report.

10/2/23

Motion by Board Member Reynolds, seconded by Board Member Harding to recommend approval of the revised District Administrator Emeritus position, including salary schedule and job description through the end of the year with the option, if needed, to extend the employment contract.

AYES: Harding, Reynolds, McVay
NOES: -0-
ABSTAIN: -0-
ABSENT: Williams, Cummings

NEW BUSINESS

None

CHAIRPERSON’S REPORT:

Acting Chairperson Harding stated that she attended the Rio Linda County Fair, stated that she was blown away with the Kids “R” It performance.

Acting Chairperson Harding stated that she was glad to see Administrator Graham and Board Member Williams at the North Watt Business Watch Meeting on October 2.

COMMENTS FROM BOARD MEMBERS:

Board Member Joanna McVay gave kudos to the Recreation Staff for attending Back to School Nights.

Board Member Beau Reynolds stated there is an open position for residents of District 3 Sacramento County Sheriffs Community Review Commission:

- Resident of District 3
- Open 10/23/23 through November 3, 2023
- Consider by the Board of Supervisor at their November 7th Board Meeting.
- Contact Lora Foster 916-874-2797

ADJOURNMENT

Acting Chairperson Harding adjourned the Regular Board Meeting at 7:22 p.m.

DATE, TIME, AND PLACE OF MEETING

The next regular meeting of the Board of Directors will be on November 9, 2023, at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA.

Signature

Signature

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT NOVEMBER 2023
(Bills paid in October 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<u>BENEFITS</u>				
1210	Retirement	Voya	Oct-23	\$ 5,283.69
1230	Insurance	California Choice	Nov-23	\$ 9,978.23
1230	" " "	CoPower	Nov-23	\$ 940.50
1240	Workers' Comp	CAPRI	3rd Qtr.	\$ -
	Total			16,202.42
<u>SERVICES & SUPPLIES</u>				
2022	Books/Periodical	Poster Compliance	1 year renewal McDonalds,BlackSheepBar,LouisasPlace, Mother'sTavern,CerroSanLuis (Conference Hotel,Food)	\$ 150.74
2029	Bus/Conf Exp	USBank		\$ 742.26
2039	Empl Trans	Kersevan, Chirs	Sept 2023	\$ 24.96
2039	" " "	Luu, Evonne	Sept 2023	\$ 29.28
2039	" " "	Thayer, Kayla	Sept 2023	\$ 69.04
2061	Membership	CSDA	Jan 1, 2024 - Dec 2024 Membership	\$ 8,187.00
2076	Office Sup	Caltronics	Copies	\$ 178.19
2076	" " "	Home Depot	Rubbermaid bins	\$ 166.80
2076	" " "	Walkers	Supplies	\$ 69.40
2076	" " "	Walkers	Supplies	\$ 131.07
2076	" " "	Walkers	Supplies	\$ 125.49
2076	" " "	Walkers	Supplies	\$ 42.94
2076	" " "	Walkers	Supplies	\$ 44.77
2076	" " "	Walkers	Supplies	\$ 36.31
2076	" " "	USBank	Amazon (Planner,OfficeSupplies)	\$ 237.74
2076	" " "	Walkers	Supplies	\$ 45.21
2081	Postage	USBank	US Postal Service (postage)	\$ 4.85
2085	Printing	ABC Printing	Letter Head/Buinesses Cards	\$ 307.08
2085	" " "	USBank	All Safe Engravers	\$ 26.94
2111	Bldg Maint. Service	USBank	J&J Locksmiths (Services)	\$ 10.78
2111	" " "	Stice Lock	Strizek Park	\$ 200.00
2112	Bldg Maint. Supplies	Home Depot	Supplies	\$ 20.85
2112	" " "	Home Depot	Supplies	\$ 42.27
2112	" " "	Home Depot	Supplies	\$ 373.72
2112	" " "	USBank	Walmart,HarborFreight (Supplies)	\$ 190.84
2112	" " "	Home Depot	Supplies	\$ 220.51
2142	Land Imp Sup	Normac	Supplies	\$ 308.49
2142	" " "	Sprinkler Service	Supplies	\$ 1,313.03
2191	Electric	SMUD	3548415 3244 Freedom Park	\$ 167.81
2191	" " "	SMUD	7000000346 District	\$ 2,831.82
2191	" " "	SMUD	2919472 Rec/Dudley BLDG 1472	\$ 120.44
2191	" " "	SMUD	2733018 Aztec	\$ 1,455.21
2192	Nat'l Gas	PG&E	8802679102-5 3829 Stephen Drive	\$ 8.31
2192	" " "	PG&E	2198624112-9 7916 Aztec BLDG 518	\$ 54.12
2192	" " "	PG&E	0593497194-5 7916 Aztec BLDG 5360	\$ 8.33
2193	Refuse	Republic Service	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ 634.44
2193	" " "	Public Works	Dump	\$ 323.90

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT NOVEMBER 2023
(Bills paid in October 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2195	Sewage	Sac Utilities	2802 Perrin	
2195	" " "	Sac Utilities	3843 Bainbridge	\$ 113.70
2195	" " "	Sac Utilities	3911 Blackfield Dr.	\$ 113.70
2195	Sewage	Sac Utilities	3929 Karl Dr.	\$ 113.70
2195	" " "	Sac Utilities	6040 Watt	\$ 327.68
2195	" " "	Sac Utilities	7916 Aztec	\$ 638.32
2197	Tele & Teleg	Comcast	Service - Shop	\$ 93.45
2197	" " "	Comcast	Service - District	\$ 528.10
2197	" " "	Telepacific	Service	\$ 909.16
2198	Water	Sac Suburban	Memorial, Larchmont, Brock #1, Brock #2, Navaho Bldg 518, Navaho bldg 539, Navaho/chip Karl Dr., Strizek, Karl&Rosario,Planehaven,Wings	\$ 5,491.74
2198	" " "	Sac Suburban	Way, 6040 Watt,Freedom,	\$ 4,380.71
2198	" " "	CA/American	Chardonnay	\$ 2,504.92
2198	" " "	CA/American	Sierra	
2205	Auto Maint. Serv	O'Reilly	Supplies	\$ 31.22
2205	" " "	USBank	TireOutlet (Flat Tire)	\$ 20.00
2205	" " "	J&T Auto	1995 Ford	\$ 644.79
2205	" " "	NH Tire Pros	2006 Ford Ranger	\$ 291.99
2205	" " "	O'Reilly	Supplies	\$ 16.13
2205	" " "	NH Tire Pros	2000 Tractor	\$ 185.92
2205	" " "	O'Reilly	Supplies	\$ 21.54
2226	Expand Tools	CH Mowers	Tools	\$ 300.67
2236	Fuel & Lube	C.J.U.S.D	Fuel July - Sep	\$ 906.00
2261	Office Equip Maint.	NCS Computers	On-Site Service	\$ 249.57
2261	" " "	NCS Computers	Custom Built System	\$ 250.00
2261	" " "	NCS Computers	July, Aug, Sept & Oct Monthly Service	\$ 968.00
2261	" " "	NCS Computers	Site Service	\$ 150.00
2275	Rents & Leases	Sac Valley Alarm	6040 Watt	\$ 294.36
2275	" " "	Cintas	Service	\$ 72.31
2275	" " "	CIT Avaya	Phones	\$ 418.26
2275	" " "	Sentry Alarm	7916 Aztec	\$ 30.00
2275	" " "	Alhambra	Water Service	\$ 72.95
2275	" " "	Cintas	Service	\$ 72.31
2275	" " "	DLL Financial	copier	\$ 186.27
2281	Shop Equip Serv.	CH Mowers	Service	\$ 246.08
2322	Custodial Sup	A1 Janitorial	Janitorial Supplies	\$ 498.22
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 112.12
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 577.14
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 192.00
2332	Food	USBank	Walmart,Smart&Final,Raleys,MightyBounce Halloween,)	\$ 874.95
2444	Medical	USBank	AmericanRedCross (AED Pads)	\$ 110.50
2505	Accounting Service	CLA	FY2022-2023	\$ 12,450.00
2531	Legal	Bart.,Kron.,Shan	Sept 2023	\$ 480.00

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT NOVEMBER 2023
(Bills paid in October 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2591	Other Prof Serv.	Fulton El Camino	Aug Patrol Service	\$ 4,522.50
2591	" " "	Sac County Tax Collectors	Planehaven	\$ 37.82
2591	" " "	Sac County Tax Collectors	Ruth Inman - Field Street	\$ 236.32
2591	" " "	Sac County Tax Collectors	3601 Wings Way - Postage Stamp	\$ 59.24
2591	" " "	Sac County Tax Collectors	Memorial - 3911 BlackField Drive	\$ 139.34
2591	" " "	Sac County Tax Collectors	Brock Park - 3730 Antelope Road	\$ 135.56
2591	" " "	Sac County Tax Collectors	Ridgepoint - Tipwood Drive	\$ 356.98
2591	" " "	Sac County Tax Collectors	Chardonay - 5171 Cherbourg Drive	\$ 280.90
2591	" " "	Sac County Tax Collectors	Sierra Creek - 7781 Watt	\$ 246.90
2591	" " "	Sac County Tax Collectors	Strizek - 3811 Stephen Drive	\$ 105.08
2591	" " "	Sac County Tax Collectors	Karl/Rosario - Karl Drive	\$ 15.90
2591	" " "	Sac County Tax Collectors	Karl/Rosario -3921 Karl Drive	\$ 12.64
2591	" " "	Sac County Tax Collectors	Planehaven/Wings Way	\$ 30.76
2591	" " "	Sac County Tax Collectors	Karl - Shop 3929 Karl	\$ 150.68
2591	" " "	Stice Lock	6040 Watt	\$ 200.00
2591	" " "	Backflow Tech	Backflow Inspections	\$ 1,818.00
2591	" " "	Cintas	Service	\$ 196.24
2591	" " "	DOJ	Recreation Fingerprints	\$ 32.00
2591	" " "	NCS Computers	On-Site Service - Corp Yard Cameras	\$ 336.63
			GoldenPest,Adobe,MicorSoft,WhenIWork, Streamline,Tmobile (PestControl,Programs, Scheduler,Webpage,RecCellPhone)	
2591	" " "	USBank		\$ 639.34
2591	" " "	Sac Landscaping	Freedom Park	\$ 1,020.00
2591	" " "	Turf Star	Service	\$ 768.00
2591	" " "	Cintas	Service	\$ 196.24
2591	" " "	O'Dell Engineering	Master Plan	\$ 2,502.50
2591	" " "	Tree Tech	Poplar Blvd.	\$ 550.00
2851	Recreation Service	USBank	Gmail,MagicDude(Marketing,Dragon'sDen)	\$ 351.20
2851	" " "	Science Alliance	Dragon's Den	\$ 350.00
			Walmart,Amazon,Raleys,OrientalTrading, Target, (TouchATruck,FlavorsOfFall, Dragon'sDen,Lanyards,Marketing, Halloween)	
2852	Recreation Sup	USBank	(Bank Fees - Oct \$44.95/ Bank Analysis Fees	\$ 661.18
2898	Other Oper Exp	NHRPD - BANK FEES	Sept \$96.87/Active Fee Oct \$214.36)	\$ 356.18
2898	" " "	Refund Processing Fee	Basistyy, Tatyana Vball	\$ 4.96
2898	" " "	Refund Processing Fee	Childs, Lerato Vball	\$ 1.61
2898	" " "	Refund Processing Fee	Mosley, Melissa Vball	\$ 4.96
2898	" " "	Refund Processing Fee	Bradley, Christina Vball	\$ 4.96
2898	" " "	Refund Processing Fee	De Leon, Minita Vball	\$ 1.61
2898	" " "	USBank	SacCounty (Parking)	\$ 5.25
5500000	Other Revenue	USBank	Target (Halloween)	\$ 100.00
	TOTAL			\$ 71,274.90

NORTH HIGHLANDS RECREATION & PARK DISTRICT
BILLING REPORT NOVEMBER 2023
(Bills paid in October 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<u>FIXED ASSETS</u>				
4201	Building Improvement			\$ -
			Phase 4 Design Dev., Phase 5 Construction	
4202	Structures	O'Dell Engineering	Documents, Phase 10 Creek Easement	\$ 20,472.78
4202	" " "			\$ -
	TOTAL			\$ 20,472.78
Total District Salaries		(OCTOBER 2 PAY DAY)		\$ 83,793.01
Total District EDD		(OCTOBER 2 PAY DAY)		\$ 79.69
Total District OASDI		(OCTOBER 2 PAY DAY)		\$ 6,333.91
				\$ 90,206.61
	DISTRICT TOTALS			\$198,156.71

9429	Building Rentals			
9646	Rec Fees & Charges	Basistyy, Tatyana	7th-8th Vball Program Cancelled	\$ 74.00
9646	" " "	Childs, Lerato	7th-8th Vball Program changed	\$ 22.00
9646	" " "	Mosley, Melissa	7th-8th Vball Program Cancelled	\$ 74.00
9646	" " "	Bradley, Christina	7th-8th Vball Program Cancelled	\$ 74.00
9646	" " "	De Leon, Minita	7th-8th Vball Program changed	\$ 22.00

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

	A	B	C	D	E	F	G	H	
1		NORTH HIGHLANDS RECREATION & PARK DISTRICT							
2		REVENUE REPORT - OCTOBER 2023							
3									
4	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT	
5	FACILITY RENTALS								
6	9429	Community Center	\$55,000.00	1,945.00	0.00	13,404.00	41,596.00		
7	9429	Recreation Center	\$5,000.00	720.00	0.00	4,202.00	798.00		
8	9429	TOTAL	\$60,000.00	2,665.00	0.00	17,606.00	42,394.00	29%	
9									
10	LEASED PROPERTY								
11	9690	Strizek Lease	\$0.00	2,208.46	0.00	8,833.84	-8,833.84		
12	9690	Capehart Lease - Day Care	\$0.00	3,193.00	0.00	11,448.00	-11,448.00		
13	9690	Freedom Park Lease - Softball	\$0.00	5,400.00	0.00	27,000.00	-27,000.00		
14	9690	Sierra Creek	\$0.00	0.00	0.00	5,250.00	-5,250.00		
15	9690	TOTAL	\$132,130.00	10,801.46	0.00	52,531.84	79,598.16	40%	
16									
17	REVENUE, OTHER								
18	9790	Backflow Test Reim All Star	\$0.00	0.00	0.00	0.00	0.00		
19	9790	Bounce Check	\$0.00	0.00	0.00	0.00	0.00		
20	9790	CAPRI Reim	\$0.00	0.00	0.00	0.00	0.00		
21	9790	Copies	\$0.00	0.00	0.00	0.00	0.00		
22	9790	CPRS Reim	\$0.00	0.00	0.00	0.00	0.00		
23	9790	Dragon's Den Supply Reim	\$0.00	0.00	0.00	0.00	0.00		
24	9790	Fulton El Camino Reim	\$0.00	0.00	0.00	268.72	268.72		
25	9790	NH Yth Soccer Club Team Fees	\$0.00	755.00	0.00	755.00	755.00		
26	9790	Prop 68 Reim	\$0.00	67,381.00	0.00	147,835.00	147,835.00		
27	9790	Per Capita Reim	\$0.00	0.00	0.00	0.00	0.00		
28	9790	Reim - Harding - Conference	\$0.00	0.00	0.00	0.00	0.00		
29	9790	Reim - Robertson	\$0.00	0.00	0.00	0.00	0.00		
30	9790	Reim - Payroll over payment	\$0.00	0.00	0.00	0.00	0.00		
31	9790	Truck Reim	\$0.00	0.00	0.00	0.00	0.00		
32	9790	TRUSD REIM -Transportation	\$0.00	0.00	0.00	1,008.50	-1,008.50		
33	9790	USBank Incentive	\$0.00	0.00	0.00	280.25	-280.25		
34	9790	Xtreme MuscleTowing sold F150	\$0.00	0.00	0.00	0.00	0.00		
35			\$275,745.00	68,136.00	0.00	150,147.47	125,597.53	54%	
36	AQUATICS								
37	9646	Swim Lesson	\$8,640.00	0.00	0.00	0.00	8,640.00		
38	9646	Swim Team	\$0.00	0.00	0.00	0.00	0.00		
39		TOTAL	\$8,640.00	0.00	0.00	0.00	0.00	0%	
40									
41	DAY CARE PROGRAM								
42	9646	Dragon's Den	\$155,520.00	32,400.25	0.00	63,952.50	91,567.50		
43	9646	Expanding Learning Camp	\$5,856.00	0.00	0.00	0.00	5,856.00		
44	9646	Fall Break Camp	\$3,600.00	11,202.50	0.00	11,727.50	-8,127.50		
45	9646	Spring Camp (5 days)	\$5,856.00	0.00	0.00	0.00	5,856.00		
46	9646	Summer Camp (3 days)	\$35,136.00	0.00	0.00	0.00	35,136.00		
47	9646	Summer Camp (5 days)	\$3,600.00	0.00	0.00	8,367.00	-4,767.00		
48	9646	Winter Camp	\$4,656.00	0.00	0.00	0.00	4,656.00		
49		TOTAL	\$214,224.00	43,602.75	0.00	\$84,047.00	130,177.00	39%	
50									
51	TODDLER PROGRAMS								
52	9646	Books & Bakes for TOTS	\$220.00	0.00	0.00	240.00	-20.00		
53	9646	Princess & Pastries	\$228.00	0.00	0.00	0.00	228.00		
54	9646	Superheros & Snacks	\$228.00	0.00	0.00	133.00	95.00		
55		TOTAL	\$676.00	\$0.00	\$0.00	\$373.00	303.00	55%	
56									
57	SPECIAL EVENTS								
58	9646	Breakfast with Sant	\$560.00	0.00	0.00	0.00	560.00		
59	9646	Community Yard Sale	\$450.00	0.00	0.00	0.00	450.00		
60	9646	Cooking Class	\$0.00	0.00	0.00	480.00	-480.00		
61	9646	Cupid Crew Dance	\$440.00	0.00	0.00	0.00	440.00		
62	9646	Fathers Day Nerf War Meal	\$60.00	0.00	0.00	0.00	60.00		
63	9646	Fathers Day Nerf War	\$160.00	0.00	0.00	0.00	160.00		
64	9646	Flavors of Fall Carmel Apple	\$0.00	0.00	0.00	168.00	-168.00		
65	9646	Flavors of Fall Pumpkin	\$0.00	288.00	0.00	288.00	-288.00		
66	9646	Flavors of Fall Mash Potato Balls	\$0.00	48.00	0.00	48.00	-48.00		
67	9646	Gingerbread House	\$80.00	0.00	0.00	0.00	80.00		
68	9646	Halloween Extrav. Vendors	\$180.00	180.00	0.00	390.00	-210.00		
69	9646	Holiday Party Vendor	\$180.00	0.00	0.00	0.00	180.00		
70	9646	Mothers Day KickBall Shirts	\$160.00	0.00	0.00	0.00	160.00		
71	9646	Mothers Day KickBall	\$160.00	0.00	0.00	0.00	160.00		
72	9646	Paint in The Park	\$0.00	0.00	0.00	25.00	-25.00		
73	9646	Spring Extra. Vendors	\$180.00	0.00	0.00	0.00	180.00		
74	9646	Summer Extrav. Vendors	\$180.00	0.00	0.00	90.00	90.00		
75	9646	Summer Sweets	\$0.00	0.00	0.00	240.00	-240.00		
76	9646	Turkey Flag Football	\$532.00	19.00	0.00	57.00	475.00		
77		TOTAL	\$3,322.00	535.00	0.00	1,786.00	1,536.00	54%	

	A	B	C	D	E	F	G	H
78	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
79	TEENS							
80	9646	7/8 Grade VolleyBall League	\$1,776.00	141.00	(266.00)	245.00	1,531.00	
81	9646	Jr. Recreation Leader	\$440.00	0.00	0.00	0.00	440.00	
82	9646	Smash Bros Tournament	\$228.00	0.00	0.00	0.00	228.00	
83	9646	Teen Camp	\$6,336.00	0.00	0.00	8,380.00	-2,044.00	
84		TOTAL	\$8,780.00	141.00	(266.00)	8,625.00	155.00	98%
85								
86	GYM/PARK RENTALS							
87	9646	Birthday Parties	\$2,250.00	300.00	0.00	450.00	1,800.00	
88	9646	Gym Rental-Capehart/R.P.	\$20,625.00	2,210.00	0.00	9,651.25	10,973.75	
89	9646	Park Rentals	\$10,000.00	740.00	0.00	5,700.00	4,300.00	
90		TOTAL	\$32,875.00	3,250.00	0.00	15,801.25	17,073.75	48%
91								
92	YOUTH SPORTS							
93	9646	2nd-3rd Bball -Winter	\$2,960.00	0.00	0.00	0.00	2,960.00	
94	9646	4th-5th Bball -Winter	\$2,960.00	0.00	0.00	0.00	2,960.00	
95	9646	6th-7th Bball -Winter	\$2,960.00	0.00	0.00	0.00	2,960.00	
96	9646	7th/8th Vball	\$0.00	0.00	0.00	0.00	0.00	
97	9646	Cheer	\$624.00	0.00	0.00	0.00	624.00	
98	9646	DodgeBall	\$1,100.00	0.00	0.00	0.00	1,100.00	
99	9646	Kickball	\$1,100.00	0.00	0.00	0.00	1,100.00	
100	9646	PW Basketball	\$1,040.00	0.00	0.00	-36.00	1,076.00	
101	9646	PW Sports	\$1,728.00	0.00	0.00	686.00	1,042.00	
102	9646	Play-Well TEK LEGOR	\$1,120.00	0.00	0.00	0.00	1,120.00	
103	9646	Skills & Drills	\$1,728.00	36.00	0.00	36.00	1,692.00	
104	9646	Sports Camp	\$1,184.00	0.00	0.00	0.00	1,184.00	
105	9646	Workshop (Misc.)	\$2,880.00	0.00	0.00	0.00	2,880.00	
106		TOTAL	\$21,384.00	36.00	0.00	686.00	20,698.00	3%
107								
108	ADULT SPORTS							
109	9646	Art Class	\$400.00	0.00	0.00	0.00	400.00	
110	9646	Basketball Open Gym	\$0.00	0.00	0.00	0.00	0.00	
111	9646	Coed Kickball	\$760.00	0.00	0.00	0.00	760.00	
112	9646	Coed VolleyBall	\$3,040.00	0.00	0.00	760.00	2,280.00	
113	9646	Cornhole	\$100.00	0.00	0.00	20.00	80.00	
114	9646	VolleyBall Open Gym	\$0.00	0.00	0.00	0.00	0.00	
115		TOTAL	\$4,300.00	0.00	0.00	780.00	3,520.00	18%
116								
117	SENIORS							
118	9646	Field Trips	\$630.00	35.00	0.00	210.00	420.00	
119	9646	Paint Class	\$600.00	0.00	0.00	0.00	600.00	
120		TOTAL	\$1,230.00	\$35.00	\$0.00	\$210.00	1,020.00	17%
121								
122	TAXES							
123	9101	Prop Tax - Secured	\$1,700,000.00	0.00	0.00	0.00	1,700,000.00	
124	9102	Prop Tax - Unsec	\$57,000.00	0.00	0.00	0.00	57,000.00	
125	9103	Supp Prop Tax	\$55,000.00	0.00	0.00	0.00	55,000.00	
126	9104	Prop Tax Sec Delinquent	\$10,000.00	0.00	0.00	0.00	10,000.00	
127	9105	Prop Tax Supp Delinquent	\$3,700.00	0.00	0.00	0.00	3,700.00	
128	9106	Prop tax Unitary	\$11,400.00	0.00	0.00	0.00	11,400.00	
129	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
130	9130	Prop Tax - Prior Unsec	\$800.00	0.00	0.00	0.00	800.00	
131	9140	Prop Tax - Pently	\$700.00	0.00	0.00	0.00	700.00	
132	9196	RDA Residual	\$7,100.00	0.00	0.00	0.00	7,100.00	
133	9199	Taxes Other	\$0.00	0.00	0.00	0.00	0.00	
134		TOTAL	\$1,845,700.00	0.00	0.00	0.00	1,845,700.00	0%
135								
136	INTEREST INCOME							
137	9410	Interest Income	\$18,100.00	0.00	0.00	0.00	18,100.00	
138		TOTAL	\$18,100.00	0.00	0.00	0.00	18,100.00	0%
139								
140	USE OF MONEY/PROPERTY							
141	9522	Homeowner Prop Tax	\$13,000.00	0.00	0.00	0.00	13,000.00	
142		TOTAL	\$13,000.00	0.00	0.00	0.00	13,000.00	0%
143								
144	IN LIEU TAX							
145	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
146		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
147								
148	MISC. Revenue							
149	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
150		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
151								
152	AID TO LOCAL GOVERNMENT							
153	9531	Aid to Local Government	\$0.00	0.00	0.00	0.00	0.00	
154		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%

	A	B	C	D	E	F	G	H
155	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
156	REDEVELOPMENT FUNDS							
157	9533	Redevelopment Passthru	\$11,500.00	0.00	0.00	0.00	11,500.00	
158		TOTAL	\$11,500.00	0.00	0.00	0.00	11,500.00	0%
159								
160	FISCAL RELIEF FOR SPECIAL DISTRICT							
161	9595	Fiscal Relief for Special District	\$0.00	0.00	0.00	0.00	0.00	
162		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
163								
164	STATE AID							
165	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
166		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
167								
168	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
169	9429	Building Rental	\$60,000	2,665.00	0.00	17,606.00	42,394.00	29%
170	9646	Rec Fees & Charges	\$295,431	47,599.75	-266.00	112,308.25	183,122.75	38%
171	9100	Taxes	\$1,845,700	0.00	0.00	0.00	1,845,700.00	0%
172	9410	Interest Income	\$18,100	0.00	0.00	0.00	18,100.00	0%
173	9522	Homeowner Prop Tax	\$13,000	0.00	0.00	0.00	13,000.00	0%
174	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
175	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
176	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
177	9533	Redevelopmnet Funds	\$11,500	0.00	0.00	0.00	11,500.00	0%
178	9595	Fiscal Relief for Special Dist.	\$0	0.00	0.00	0.00	0.00	0%
179	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
180	9690	Lease Property	\$132,130	10,801.46	0.00	52,531.84	79,598.16	40%
181	9790	Revenue Other	\$275,745	68,136.00	0.00	150,147.47	125,597.53	54%
182		TOTAL	\$2,651,606	129,202.21	-266.00	332,593.56	2,319,012.44	13%
183								
184	GENERAL RESERVED FUND		\$0					
185	CARRY OVER		\$572,859	0.00	0.00	0.00	0.00	0%
186								
187	TOTAL BUDGET		\$3,224,465	129,202.21	-266.00	\$332,594	2,891,871.44	10%
188								
189		Scholarship/Sponsorship		100.00				
190		ADA		0.00				
191		Field Deposit - Brock Park		0.00				
192		Field Deposit - Softball Complex		0.00				
193		Field Deposit - Capehart		0.00				
194		Bldg Deposit		500.00	0.00			
195		Bldg Guards		1360.00				
196				1960.00				
197								
198	2191	SMUD Reim - Something Extra		390.00				
199	2192	PG&E Reim - Something Extra		20.00				
200	2193	Republic Serv. Reim - Something		100.00				
201	2195	Sewage Reim - Something Extra		250.00				
202	2198	Water Reim - Something Extra		100.00				
203	2035	Reim CAPRD Conf.		0.00				
204	2198			0.00				
205				860.00				
206								
207	Total Revenue			132,022.21				
208								
209								
210	Program/Scholarship Donations		\$0.00	100.00	855.00	14,382.21	-14,382.21	
211								
212	District ADA Account		\$0.00	0.00	0.00	0.00	0.00	
213	055000000		\$0.00	1,860.00	(11047.50)	27,791.01	-27,791.01	
214	Contingency		\$150,000.00	0.00	0.00	0.00	150,000.00	
215	Park Dedication Acct 088L		\$0.00	0.00	0.00	804,524.44	-804,524.44	
216	Park Fees 346I		\$0.00	0.00	0.00	1,319,295.40	-1,319,295.40	
217	District Reserve Acct		\$0.00	0.00	0.00	1,519,672.00	-1,519,672.00	

	A	B	C	D	E	F	G
1	NORTH HIGHLANDS RECREATION & PARK DISTRICT						
2	EXPENDITURE REPORT - OCTOBER 2023						
3							
4	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
5	ADMINISTRATION						
6	SALARIES & BENEFITS						
7	1110	Administrator	143,469	11,601.38	15,947.94	127,521.06	11%
8	1110	Administrator - Larry	53,519	0.00	58,109.91	-4,590.91	109%
9	1110	Administrative Srv. Mngr.	83,748	6,445.24	25,780.96	57,967.04	31%
10	1122	Board of Directors	8,925	525.00	2,095.00	6,830.00	23%
11		Sub-Total	289,661	18,571.62	101,933.81	187,727.19	35%
12	1210	Retirement	24,354	1,443.73	7,966.50	16,387.50	33%
13	1220	OASDI	22,159	3,230.46	7,810.82	14,348.18	35%
14	1230	Insurance	33,755	1,404.65	6,015.10	27,739.90	18%
15	1240	Worker's Comp.	2,238	0.00	1,119.00	1,119.00	50%
16	1250	Unemployment	735	0.00	0.00	735.00	0%
17		Sub-Total	83,241	6,078.84	22,911.42	60,329.58	28%
18		TOTAL	372,902	24,650.46	124,845.23	248,057.77	33%
19							
20	SERVICES & SUPPLIES						
21	2005	Ad/Leg	1,600	0.00	469.38	1,130.62	29%
22	2022	Bks/Subs	150	150.74	150.74	-0.74	100%
23	2029	Bus Conf Exp	10,000	0.00	1,250.00	8,750.00	13%
24	2035	Educ/Trng	5,000	0.00	0.00	5,000.00	0%
25	2039	Empl Trans	2,000	0.00	0.00	2,000.00	0%
26	2051	Insurance	134,786	0.00	67,393.00	67,393.00	50%
27	2061	Memberships	13,000	8,187.00	11,992.00	1,008.00	92%
28	2076	Office Sups	8,500	856.33	2,686.48	5,813.52	32%
29	2081	Postage	2,750	4.85	2,057.10	692.90	75%
30	2085	Printing	700	179.02	574.02	125.98	82%
31	2197	Tele & Teleg	16,000	1,437.26	5,547.48	10,452.52	35%
32	2261	Office Equip Mtn	9,000	1,617.57	2,150.93	6,849.07	24%
33	2275	Rents & Leases	9,484	977.07	4,609.79	4,874.21	49%
34	2332	Food Sups	1,200	176.95	839.14	360.86	70%
35	2444	Medical Supplies	500	0.00	0.00	500.00	0%
36	2505	Actg Svcs	32,850	12,450.00	14,450.00	18,400.00	44%
37	2531	Legal Svcs	10,000	480.00	3,425.61	6,574.39	34%
38	2591	Other Prof Svcs	32,603	4,418.34	16,791.25	15,811.75	52%
39	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
40	2819	Registration Service	0	0.00	0.00	0.00	0%
41	2880	PY Expenditure	0	0.00	0.00	0.00	0%
42	2898	Other Oper Exp	6,500	379.53	1,840.26	4,659.74	28%
43		TOTAL	296,623	31,314.66	136,227.18	160,395.82	46%
44							
45							
46	4202	Struct & Imp	353,624	20,472.78	121,480.31	232,143.69	34%
47	4303	Office Equipment	0	0.00	0.00	0	0%
48		TOTAL	353,624	20,472.78	121,480.31	232,143.69	34%
49							
50							
51							
52							
53							
54							
55							
56							
57							PAGE 1

	A	B	C	D	E	F	G
58	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
59	RECREATION						
60	SALARIES & BENEFITS						
61	1110	Superintendent- Rachel	86,400	6,649.24	16,084.30	70,315.70	19%
62	1110	Supervisor-Kayla	71,555	5,648.62	23,655.57	47,899.43	33%
63	1110	Rec. Coordinator - Chris	53,093	4,124.62	16,011.53	37,081.47	30%
64	1110	Rec Specialist - Luu	54,336	4,182.76	16,731.04	37,604.96	31%
65	1122	Part Time	218,875	12,630.52	58,914.32	159,960.68	27%
66	1122	Part Time Ases	0	0.00	0.00	0.00	0%
67		Sub-Total	484,259	33,235.76	131,396.76	352,862.24	27%
68	1210	Retirement	21,231	1,648.42	6,629.02	14,601.98	31%
69	1220	OASDI	37,046	2,514.69	9,998.42	27,047.58	27%
70	1230	Insurance	28,726	2,279.14	9,116.56	19,609.44	32%
71	1240	Worker's Comp	6,372	0.00	3,186.00	3,186.00	50%
72	1250	Unemployment	8,641	77.70	449.83	8,191.17	5%
73		Sub-Total	102,015	6,519.95	29,379.83	72,635.17	29%
74		TOTAL	586,275	39,755.71	160,776.59	425,498.41	27%
75							
76	SERVICES & SUPPLIES						
77	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
78	2022	Books/Subs	0	0.00	0.00	0.00	0%
79	2029	Business/Conf Exp	8,000	0.00	0.00	8,000.00	0%
80	2035	Educ/Trng	2,500	0.00	0.00	2,500.00	0%
81	2039	Empl Trans	2,000	123.28	374.60	1,625.40	19%
82	2061	Memberships	700	0.00	290.00	410.00	41%
83	2065	Film Svcs	0	0.00	0.00	0.00	0%
84	2076	Office Svcs	2,500	221.59	268.84	2,231.16	11%
85	2081	Postage	25,000	0.00	5,684.67	19,315.33	23%
86	2085	Printing	4,000	0.00	606.75	3,393.25	15%
87	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
88	2275	Rents & Leases	0	0.00	0.00	0.00	0%
89	2314	Clothing	3,000	0.00	0.00	3,000.00	0%
90	2332	Food	6,800	874.95	2,283.11	4,516.89	34%
91	2444	Med Svcs	1,000	110.50	184.95	815.05	18%
92	2591	Other Prof Svcs	5,000	238.35	1,300.50	3,699.50	26%
93	2851	Rec Svcs	20,000	701.20	9,221.57	10,778.43	46%
94	2852	Rec Svcs	18,000	661.18	2,904.66	15,095.34	16%
95	2871	Transportation	2,000	0.00	1,932.25	67.75	97%
96	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
97			100,500	2,931.05	25,051.90	75,448.10	25%
98							
99	4202	Struct & Imp	18,000	0.00	0.00	18,000.00	0%
100			18,000	0.00	0.00	18,000.00	0%
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							
113							
114							

	A	B	C	D	E	F	G
115	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
116	MAINTENANCE						
117	SALARIES & BENEFITS						
118	1110	Superintendent-Scott	98,820	0.00	20,126.27	78,693.73	20%
119	1110	Supervisor - Sergio	78,216	6,019.70	24,078.80	54,137.20	31%
120	1110	Supervisor - Kurtis	72,485	5,464.00	21,856.00	50,629.00	30%
121	1110	Mtnc Worker II - Steve	56,065	3,991.55	14,749.45	41,315.55	26%
122	1110	Mtnc Wkr-Eric	51,396	3,828.10	5,826.41	45,569.59	11%
123	1110	Mtnc Wkr-Rodney	13,828	0.00	0.00	13,828.00	0%
124	1110	Mtnc Wkr-Barry	48,972	3,770.16	15,080.64	33,891.36	31%
125	1110	Mtnc Wkr-Simmons	51,396	3,956.62	15,667.36	35,728.64	30%
126	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
127	1122	Weekday & Weekend Bldg Monitor	31,824	4,955.50	20,082.50	11,741.50	63%
128		Sub-Total	503,003	\$ 31,985.63	137,467.43	365,535.57	27%
129	1210	Retirement	37,694	2,191.54	9,717.03	27,976.97	26%
130	1220	OASDI	38,480	2,436.17	10,283.42	28,196.58	27%
131	1230	Insurance	123,717	7,199.94	29,056.26	94,660.74	23%
132	1240	Worker's Comp.	43,498	0.00	21,749.00	21,749.00	50%
133	1250	Unemployment	2,205	1.99	44.74	2,160.26	2%
134		Sub-Total	245,594	11,829.64	70,850.45	174,743.55	29%
135		TOTAL	748,597	43,815.27	208,317.88	540,279.12	28%
136	SERVICES & SUPPLIES						
137	2029	Bus & Conf. Exp.	2,500	742.26	742.26	1,757.74	0%
138	2035	Educ/Trng	500	0.00	0.00	500.00	0%
139	2039	Empl Trans	250	0.00	0.00	250.00	0%
140	2061	Memberships	450	0.00	0.00	450.00	0%
141	2076	Office Sups	1,000	0.00	126.27	873.73	13%
142	2104	Agri/Hort	2,000	0.00	86.11	1,913.89	4%
143	2111	Bldg Mtnc Svc	2,500	210.78	818.35	1,681.65	33%
144	2112	Bldg Mtnc Sups	7,500	848.19	2,229.33	5,270.67	30%
145	2122	Chem Sups	2,500	0.00	0.00	2,500.00	0%
146	2131	Elec Sys SVC	4,000	0.00	1,853.00	2,147.00	46%
147	2132	Elec Sys Sup	1,000	0.00	287.93	712.07	29%
148	2142	Land Imp Sup	20,000	1,621.52	11,743.08	8,256.92	59%
149	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
150	2162	Paint Sups	1,000	0.00	330.85	669.15	33%
151	2168	Plumbing Sups	8,000	0.00	598.00	7,402.00	7%
152	2191	Electricity	40,000	4,185.28	16,950.68	23,049.32	42%
153	2192	Natural Gas	5,000	50.76	241.76	4,758.24	5%
154	2193	Refuse	10,000	858.34	3,647.66	6,352.34	36%
155	2195	Sewage	5,000	1,067.10	2,054.42	2,945.58	41%
156	2197	Tele/Teleg	3,000	93.45	373.80	2,626.20	12%
157	2198	Water	100,000	12,267.37	64,397.52	35,602.48	64%
158	2205	Auto Mtnc Svc	12,000	1,219.66	2,757.72	9,242.28	23%
159	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
160	2211	Constr Equip Svc	4,500	0.00	7,055.35	-2,555.35	157%
161	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
162	2226	Expend Tools	4,000	300.67	2,453.47	1,546.53	61%
163	2236	Fuels & Lubes	16,000	906.00	1,735.00	14,265.00	11%
164	2275	Rents & Leases	17,000	123.67	4,166.56	12,833.44	25%
165	2281	Shop Equip Svc	1,200	246.08	367.48	832.52	31%
166	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
167	2292	Other Equip	10,000	0.00	590.49	9,409.51	6%
168	2314	Clothing	4,000	0.00	499.15	3,500.85	12%
169	2321	Cust Svc	0	0.00	0.00	0.00	0%
170							
171							

	A	B	C	D	E	F	G
172	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
173	2322	Cust Sup	14,000	1,379.48	7,639.43	6,360.57	55%
174	2444	Medical Sup	300	0.00	186.45	113.55	62%
175	2591	Other Prof Svc	85,000	9,746.61	27,050.59	57,949.41	32%
176	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
177		TOTAL	384,200	35,867.22	160,982.71	223,217.29	42%
178							
179							
180	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
181	<u>FIXED ASSETS</u>						
182	4201	Building Improvement	40,000	0.00	0.00	40,000.00	0%
183	4202	Structures & Imp	40,000	0.00	121.71	39,878.29	0%
184	4303	Other Equip	45,000	0.00	0.00	45,000.00	0%
185			125,000	0.00	121.71	124,878	0%
186							
187							
188							
189							
190							
191							
192							
193							
194							
195							
196							
197							
198							
199							
200							
201							
202							
203							
204							
205							
206							
207							
208							
209							
210							
211							
212							
213							
214							
215							
216							
217							
218							
219							
220							
221							
222							
223							
224							
225							
226							
227							
228							

	A	B	C	D	E	F	G
229	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
230		DISTRICT TOTALS					
231	SALARIES & BENEFITS						
232	1110	FULL TIME SALARIES	1,017,299	65,681.99	289,706.18	727,592.82	28%
233	1122	PART TIME SALARIES	259,624	18,111.02	81,091.82	178,532.18	31%
234	1210	RETIREMENT	83,279	5,283.69	24,312.55	58,966.45	29%
235	1220	OASDI	97,685	8,181.32	28,092.66	69,592.34	29%
236	1230	INSURANCE	186,198	10,883.73	44,187.92	142,010.08	24%
237	1240	WORKER'S COMP	52,108	0.00	26,054.00	26,054.00	50%
238	1250	UNEMPLOYMENT	11,581	79.69	494.57	11,086.43	4%
239	1000	SALARIES/BENEFITS	1,707,774	108,221.44	493,939.70	1,213,834.30	29%
240							
241	SERVICES & SUPPLIES						
242	2005	AD/LEGAL NOTICE	1,600	742.26	1,211.64	388.36	76%
243	2022	BOOKS/SUBS	150	150.74	150.74	-0.74	100%
244	2029	BUS/CONF EXP	20,500	0.00	1,250.00	19,250.00	0%
245	2035	EDUC/TRNG	8,000	0.00	0.00	8,000.00	0%
246	2039	EMPLOY TRANS	4,250	123.28	374.60	3,875.40	0%
247	2051	INSURANCE	134,786	0.00	67,393.00	67,393.00	50%
248	2061	MEMBERSHIPS	14,150	8,187.00	12,282.00	1,868.00	87%
249	2065	FILM SVC	0	0.00	0.00	0.00	0%
250	2076	OFFICE SUPS	12,000	1,077.92	3,081.59	8,918.41	26%
251	2081	POSTAGE	27,750	4.85	7,741.77	20,008.23	28%
252	2085	PRINTING	4,700	179.02	1,180.77	3,519.23	25%
253	2104	AGRI/HORT	2,000	0.00	86.11	1,913.89	4%
254	2111	BLDG MTNC SVC	2,500	210.78	818.35	1,681.65	33%
255	2112	BLDG MTNC SUP	7,500	848.19	2,229.33	5,270.67	30%
256	2122	CHEM SUPS	2,500	0.00	0.00	2,500.00	0%
257	2131	ELEC MTNC SVC	4,000	0.00	1,853.00	2,147.00	46%
258	2132	ELEC MTNC SUP	1,000	0.00	287.93	712.07	29%
259	2142	LAND IMP SUP	20,000	1,621.52	11,743.08	8,256.92	59%
260	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
261	2162	PAINTING SUPS	1,000	0.00	330.85	669.15	33%
262	2168	PLUMBING SUPS	8,000	0.00	598.00	7,402.00	7%
263	2191	ELECTRICITY	40,000	4,185.28	16,950.68	23,049.32	42%
264	2192	NATURAL GAS	5,000	50.76	241.76	4,758.24	5%
265	2193	REFUSE	10,000	858.34	3,647.66	6,352.34	36%
266	2195	SEWAGE	5,000	1,067.10	2,054.42	2,945.58	41%
267	2197	TELE/TELEG	19,000	1,530.71	5,921.28	13,078.72	31%
268	2198	WATER	100,000	12,267.37	64,397.52	35,602.48	64%
269	2205	AUTO MTNC SVC	12,000	1,219.66	2,757.72	9,242.28	23%
270	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
271	2211	CONSTR EQUIP SVC	4,500	0.00	7,055.35	-2,555.35	157%
272	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
273	2226	EXPEND TOOLS	4,000	300.67	2,453.47	1,546.53	61%
274	2236	FUELS / LUBES	16,000	906.00	1,735.00	14,265.00	11%
275	2261	OFF EQUIP MTNC	9,000	1,617.57	2,150.93	6,849.07	24%
276	2275	RENTS/LEASES	26,484	1,100.74	8,776.35	17,707.65	33%
277	2281	SHOP EQUIP SVCS	1,200	246.08	367.48	832.52	31%
278	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
279	2292	OTHER EQUIP SUPS	10,000	0.00	590.49	9,409.51	6%
280	2314	CLOTHING	7,000	0.00	499.15	6,500.85	7%
281	2321	CUST SVC	0	0.00	0.00	0.00	0%
282							
283							
284							
285							

	A	B	C	D	E	F	G
286	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
287	2322	CUST SUP	14,000	1,379.48	7,639.43	6,360.57	55%
288	2332	FOOD SUPS	8,000	1,051.90	3,122.25	4,877.75	39%
289	2444	MED SUPS	1,800	110.50	371.40	1,428.60	21%
290	2505	ACCOUNT SVC	32,850	12,450.00	14,450.00	18,400.00	44%
291	2531	LEGAL SVC	10,000	480.00	3,425.61	6,574.39	34%
292	2591	OTHER PROF SVCS	122,603	14,403.30	45,142.34	77,460.66	37%
293	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
294	2819	REGISTRATION SVC	0	0.00	0.00	0.00	0%
295	2851	RECREATION SVC	20,000	701.20	9,221.57	10,778.43	46%
296	2852	RECREATION SUP	18,000	661.18	2,904.66	15,095.34	16%
297	2871	TRANSPORTATION	2,000	0.00	1,932.25	67.75	97%
298	2880	PY EXPEND	0	0.00	0.00	0.00	0%
299	2898	OTHER OPER EXP	6,500	379.53	1,840.26	4,659.74	28%
300	2000	SERVICES/SUPPLIES	781,323	70,112.93	322,261.79	459,061.21	41%
301							
302	FIXED ASSETS						
303	4201	Building IIM	40,000	0.00	0.00	40,000.00	0%
304	4202	STRUCT & IMP	411,624	0.00	121,602.02	290,021.98	0%
305	4303	EQUIPMENT	45,000	20,472.78	0.00	45,000.00	0%
306	4000	FIXED ASSETS	496,624	20,472.78	121,602.02	375,022	0%
307							
308							
309	1000	SALARIES & BENE	1,707,774	108,221.44	493,939.70	1,213,834.30	29%
310							
311	2000	SERVICES & SUPP	781,323	70,112.93	322,261.79	459,061.21	41%
312							
313	4000	FIXED ASSETS	496,624	20,472.78	121,602.02	375,022	0%
314							
315		CONTINGENCY	150,000	0.00	0.00	150,000.00	0%
316							
317		RESERVE	88,744	0.00	0.00	0.00	0%
318							
319							
320		TOTAL	3,224,465	198,807.15	937,803.51	2,197,917	29%
321							
322							
323							
324							
325							
326							
327							
328							
329							
330							

NORTH HIGHLANDS RECREATION & PARK DISTRICT
CFD BILLING REPORT NOVEMBER 2023
(Bills paid in Octoberr 2023)

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<u>BENEFITS</u>				
1210	Retirement	VOYA	Oct-23	\$ 316.53
1230	Insurance	CALIFORNIA CHOICE	Nov-23	\$ 933.12
1230	" " "	COPOWER	Nov-23	\$ 85.50
1240	" " "	CAPRI	2nd Quarter	\$ -
Total				1,335.15

SERVICES & SUPPLIES

2005	ADV/Legal Notice			
2191	Electric	SMUD	6696230 7955 Bing Drive PED	\$ 36.49
2191	" " "	SMUD	6696231 7931 Scotland Dr PED	\$ 36.36
2193	Refuse	Republic Service	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ -
2198	Water	CA/American	Cherry Blossom Park 7930 Little Plum IRRG	\$ 108.98
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive	\$ 64.02
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive IRRG	\$ 2,261.20
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive IRRG	\$ 1,640.40
2198	" " "	CA/American	Cherry Blossome Park 2794 Napoleon IRRG	\$ 2,067.88
2198	" " "	CA/American	Cherry Blossome Park 2794 Napoleon IRRG	\$ 1,882.33
2205	Auto Maint. Serv	NH Tire Pros	Service	\$ 250.00
2236	Fuel & Lube	C.J.U.S.D	Fuel July - Sep	\$ 500.00
2505	Accounting Service	CLA	FY2022-2023	\$ 1,000.00
2591	Other Prof. Serv.	Sac County Tax Collectors	Bing Court	\$ 59.52
2591	" " "	Sac County Tax Collectors	Bing Drive	\$ 59.52
TOTAL				\$ 9,966.70

FIXED ASSETS

4201	Building Improvement			\$ -
4202	Structures			\$ -
4303	Equipment			\$ -
TOTAL				\$ -

Total District Salaries	(OCTOBER 2 PAY DAY)	\$ 4,820.62
Total District EDD	(OCTOBER 2 PAY DAY)	\$ -
Total District OASDI	(OCTOBER 2 PAY DAY)	\$ 368.78
		\$ 5,189.40

DISTRICT TOTALS

\$16,491.25

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

	A	B	C	D	E	F	G	H
1		NORTH HIGHLANDS RECREATION & PARK DISTRICT - CHERRY BLOSSOM PARK						
2		REVENUE REPORT - OCTOBER 2023						
3								
4	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
5	TAXES							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
17								
18	INTEREST INCOME							
19	9410	Interest Income	\$300.00	0.00	0.00	0.00	300.00	
20		TOTAL	\$300.00	0.00	0.00	0.00	300.00	0%
21								
22	USE OF MONEY/PROPERTY							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
25								
26	IN LIEU TAX							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
29								
30	MISC. Revenue							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
33								
34	AID TO LOCAL GOVERNMENT							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
37								
38	REDEVELOPMENT FUNDS							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
41								
42	STATE AID							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		TOTAL	\$0.00	0.00	0.00	0.00	0.00	0%
45								
46	SPECIAL ASSESSMENT							
47	9603	Special Assessment	\$132,085.00	0.00	0.00	0.00	132,085.00	
48		TOTAL	\$132,085.00	0.00	0.00	0.00	132,085.00	0%
49								
50	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$300	0.00	0.00	0.00	300.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$132,085	0.00	0.00	0.00	132,085.00	0%
61								
62		TOTAL	\$132,385	0.00	0.00	0.00	132,385.00	0%
63								
64		GENERAL RESERVED FUND	\$0					
65		CARRY OVER	\$52,643	0.00	0.00	0.00	52,643.00	0%
66								
67		TOTAL BUDGET	\$185,028	0.00	0.00	\$0	185,028.00	0%
68								
69								
70		Total Revenue		0.00				
71								
72								
73								
74								
75								

	A	B	C	D	E	F	G
1		NORTH HIGHLANDS RECREATION & PARK DISTRICT - CHERRY BLOSSOM PARK					
2		EXPENDITURE REPORT OCTOBER 2023					
3							
4	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
5	ADMINISTRATION						
6	SERVICES & SUPPLIES						
7	2005	Adv/Legal Notice	200	0.00	200.00	0.00	100%
8	2505	Actg Svcs	1,500	1,000.00	1,500.00	0.00	100%
9	2591	Other Prof Svcs	9,902	119.04	6,158.04	3,743.96	62%
10		TOTAL	11,602	1,119.04	7,858.04	3,743.96	68%
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
37							
38							
39							
40							
41							
42							
43							
44							
45							
46							
47							
48							
49							
50							
51							
52							
53							
54							
55							
56							
57							

	A	B	C	D	E	F	G
58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	MAINTENANCE						
60	SALARIES & BENEFITS						
61	1110	Mtnc Wkr-	37,568	3,956.62	15,826.48	21,741.52	42%
62	1122	PT Wkr-Seasonal	12,000	864.00	4,260.00	7,740.00	36%
63		Sub-Total	49,568	\$ 4,820.62	20,086.48	29,481.52	41%
64	1210	Retirement	3,005	316.53	1,266.12	1,738.88	42%
65	1220	OASDI	3,792	368.78	1,536.61	2,255.39	41%
66	1230	Insurance	9,623	1,018.62	4,074.48	5,548.52	42%
67	1240	Worker's Comp.	5,242	0.00	2,620.50	2,621.50	50%
68	1250	Unemployment	490	0.00	44.94	445.06	9%
69		Sub-Total	22,153	1,703.93	9,542.65	12,610.35	43%
70		TOTAL	71,720	6,524.55	29,629.13	42,090.87	41%
71	SERVICES & SUPPLIES						
72	2104	Agri/Hort	2,000	0.00	0.00	2,000.00	0%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
76	2191	Electricity	900	72.85	291.64	608.36	32%
77	2193	Refuse	1,200	0.00	0.00	1,200.00	0%
78	2198	Water	30,000	8,024.81	15,857.53	14,142.47	53%
79	2205	Auto Mtnc Svc	750	250.00	250.00	500.00	33%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	0.00	300.00	0%
82	2236	Fuels & Lubes	2,000	500.00	1,000.00	1,000.00	50%
83	2275	Rents & Leases	1,000	0.00	0.00	1,000.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
86	2314	Clothing	300	0.00	0.00	300.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	1,000	0.00	0.00	1,000.00	0%
89		TOTAL	42,050	8,847.66	17,399.17	24,650.83	41%
90							
91							
92	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
93	FIXED ASSETS						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	9,000	0.00	0.00	9,000.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			9,000	0.00	0.00	9,000.00	0%
98							
99							
100							
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							

	A	B	C	D	E	F	G
113	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
114		DISTRICT TOTALS					
115		SALARIES & BENEFITS					
116	1110	FULL TIME SALARIES	37,568	3,956.62	15,826.48	21,741.52	42%
117	1122	PART TIME SALARIES	12,000	864.00	4,260.00	7,740.00	36%
118	1210	RETIREMENT	3,005	316.53	1,266.12	1,738.88	42%
119	1220	OASDI	3,792	368.78	1,536.61	2,255.39	41%
120	1230	INSURANCE	9,623	1,018.62	4,074.48	5,548.52	42%
121	1240	WORKER'S COMP	5,242	0.00	2,620.50	2,621.50	50%
122	1250	UNEMPLOYMENT	490	0.00	44.94	445.06	9%
123	1000	SALARIES/BENEFITS	71,720	6,524.55	29,629.13	42,090.87	41%
124							
125		SERVICES & SUPPLIES					
126	2005	Adv/Legal Notice	200	0.00	200.00	0.00	100%
127	2104	AGRI/HORT	2,000	0.00	0.00	2,000.00	0%
128	2111	Bldg Mtn. Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
131	2191	ELECTRICITY	900	72.85	291.64	608.36	32%
132	2193	REFUSE	1,200	0.00	0.00	1,200.00	0%
133	2198	WATER	30,000	8,024.81	15,857.53	14,142.47	53%
134	2205	Auto Mtn Svc	750	250.00	250.00	500.00	33%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	0.00	300.00	0%
137	2236	FUELS / LUBES	2,000	500.00	1,000.00	1,000.00	50%
138	2275	Rents & Leases	1,000	0.00	0.00	1,000.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
141	2314	Clothing	300	0.00	0.00	300.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	1,000.00	1,500.00	0.00	100%
144	2591	OTHER PROF SVCS	10,902	119.04	6,158.04	4,743.96	56%
145	2000	SERVICES/SUPPLIES	53,652	8,966.70	25,257.21	28,394.79	47%
146							
147		FIXED ASSETS					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	9,000	0.00	0.00	9,000.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	FIXED ASSETS	9,000	0.00	0.00	9,000.00	0%
152							
153							
154	1000	SALARIES & BENE	71,720	6,524.55	29,629.13	42,090.87	41%
155							
156	2000	SERVICES & SUPP	53,652	8,966.70	25,257.21	28,394.79	47%
157							
158	4000	FIXED ASSETS	9,000	0.00	0.00	9,000.00	0%
159							
160		CONTINGENCY	20,000	0.00	0.00	20,000.00	0.00
161			0				
162		RESERVE	30,656	0.00	0.00	0.00	0%
163							
164							
165		TOTAL	185,028	15,491.25	54,886.34	99,486	30%
166							
167							
168							
169							