

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**AGENDA**

Regular Meeting of the Board of Directors

March 14, 2019 6:30 p.m. - Regular Meeting

North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660

Phone: (916) 332-7440

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**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

A. Minutes February 14, 2019 Regular Meeting.

**3. CHAIRPERSON'S REPORT**

**4. COMMENTS FROM BOARD MEMBERS**

**5. REPORTS FROM STANDING COMMITTEES:**

**Personnel & Policies:** Chairperson Pedro Marquez III; Member Alan Matré

**Budget, Finance & Audit:** Chairperson Alan Matré; Member Patrick Williams

**Program, Fees and Charges:** Chairperson Patrick Williams; Member Zachary Smith

**Facility Development:** Chairperson Zachary Smith; Member Pedro Marquez III

**6. ADMINISTRATOR'S REPORT**

A. Miscellaneous District Updates (March – April 2019)

B. FY2019-2020 District Budget Preparation Timeline

C. Park Division Report

D. Recreation Division Report

E. Fiscal Report

**7. CORRESPONDENCE**

A. Letter dated February 15, 2019 from California Special Districts Association (CSDA) Elections and Bylaws Committee re: CSDA Board of Directors Call for Nominations Seat B.

B. Letter dated February 25, 2019 from Special District Pooled Investment Fund Participant Agency Board Chairs re: Election of Special Districts Representative for the Sacramento County Treasury Oversight Committee.

**8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject.

Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

**9. UNFINISHED BUSINESS**

None

**10. NEW BUSINESS**

A. California Special Districts Association (CSDA) – Board of Directors Call for Nominations Seat B.

Board discussion/action in nominating a Board Member or General Manager for the CSDA Seat B.

**11. PAYMENT OF THE BILLS**

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills for the month of February 2019.

**12. ADJOURNMENT**

**13. DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on April 11, 2018 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.