

COMMERCIAL

BUILDING RENTAL FEES AND CHARGES

COMMUNITY CENTER

Whole Building: 62'x66' (4,127sq. Ft.)
 400 assembly (chairs avail. 275)

Stage Half: 35'x66' (2,217sq. Ft.)
 200 assembly

Kitchen Half: 27'x66' (1,782sq. Ft.)
 200 assembly

**Gilbert Room &
 Planehaven Room:** 27'x33' (891sq. Ft.)
 100 assembly

RECREATION CENTER

29'x38' (891sq. Ft.)
 100 assembly

NOTE:

Events held in the Community Center or Recreation Center, may not use the outside area other than for parking. The following procedures must be followed when reserving the facility for commercial use.

- No facility will be held without the paperwork being filled out and rental fees being paid
- Groups shall leave the facilities in a clean and orderly condition. Full or partial deposit will be forfeited if damages are noted and/ or cleaning is not properly completed
- Groups will be asked to leave the building at the time approved on the permit, whether or not the building has been properly cleaned. This could result in full or partial forfeiture of the building deposit, final decision will be made by the District Administrator
- **NO** Smoking is allowed in District Facilities
- **NO** Open Flames are allowed in the District facilities, i.e. candles, butane pots, propane heaters, open cookers, etc.
- Prior approval is required before any equipment or appliance, other than what is supplied by the District, is used in the facility
- **ALL** changes due two weeks prior to the event, **NO** changes will be accepted after the two weeks.
- Any other special accommodation must be approved in advance

CLASSIFICATION

COMMUNITY CENTER

RECREATION CENTER

Group VII

Commercial Use

Whole Bldg. **\$75/hr -**
 (8hrs max, 4hrs min.)
 Half of Bldg. **\$50/hr**
 Planehaven or Gilbert **\$45/hr**
 Kitchen Use **\$30day**
 Cleaning Deposit **\$400**
 Insurance required **by Event Holder**

Whole Bldg. **\$45/hr -**
 (8hrs max, 4hrs min.)
 Kitchen Use **\$30day**
 Cleaning Deposit **\$400**
 Insurance required **by Event Holder**