

# FACILITY RENTALS/RATE SCHEDULE

## WORK SHEET

### COMMUNITY CENTER

	<u>Days</u>	<u>Time</u>	<u>Min/Maximum Hours</u>	<u>Rates</u>	<u>Work Sheet</u>
<b>Private Rental Rates/Group 1</b>	Monday – Thursday	8am – 10pm	4 hour minimum rental	\$280.	\$ _____
	Friday - Saturday	8am – 1am	7 hour minimum rental	490.	_____
	Sunday	8am – 8pm	4 hour minimum rental	280.	_____
	<b>Hourly Rate</b>		Each additional hour	70.	_____
<b>Non-Profit/Fundraising Rates/Group 2</b>	Monday – Thursday	8am – 10pm	4 hour minimum rental	\$240.	\$ _____
	Friday - Saturday	8am – 1am	7 hour minimum rental	420.	_____
	Sunday	8am – 8pm	4 hour minimum rental	240.	_____
	<b>Hourly Rate</b>		Each additional hour	60.	_____
<b>Meeting/Recreation Rates/Group 3</b>	Monday – Thursday	8am – 10pm	3 hour minimum rental	\$120.	\$ _____
	Friday - Saturday	8am – 1am	6 hour minimum rental	240.	_____
	Sunday	8am - 8pm	3 hour minimum rental	120.	_____
	<b>Hourly Rate</b>		Each additional hour	40.	_____
Decorating Hours	Friday	6pm – 10pm	4 hour time period	160.	_____

### RECREATION MEETING ROOM

<b>Private Rental Rates/Group 1</b>	Monday – Thursday	8am – 10pm	4 hour minimum rental	\$200.	\$ _____
	Friday - Saturday	8am – 1am	5 hour minimum rental	240.	_____
	Sunday	8am - 8pm	4 hour minimum rental	200.	_____
	<b>Hourly Rate</b>		Each additional hour	50.	_____
<b>Non-Profit/Fundraising Rates/Group 2</b>	Monday – Thursday	8am – 10pm	4 hour minimum rental	\$160.	\$ _____
	Friday - Saturday	8am – 1am	5 hour minimum rental	200.	_____
	Sunday	8am - 8pm	4 hour minimum rental	160.	_____
	<b>Hourly Rate</b>		Each additional hour	40.	_____
				<b>Sub Total</b>	\$ _____
<b>Meeting/Recreation Rates/Group 3</b>	Monday – Thursday	8am – 10pm	3 hour minimum rental	\$ 75.	\$ _____
	Friday - Saturday	8am – 1am	4 hour minimum rental	100.	_____
	Sunday	8am – 8pm	3 hour minimum rental	75.	_____
	<b>Hourly Rate</b>		Each additional hour	25.	_____

**ADDITIONAL FEES AND CHARGES**

Refundable Security Deposit: Provided all conditions have been met (Groups 1 & 2)	\$500.	\$ _____
Table/chair set up/take down fee	40. a	_____
Alcohol use fee (if sold or served)	25. a	_____
Second building monitor (groups exceeding 150 or when alcohol is served or sold)	15. b	_____
Security Guard required when alcohol is served or sold	40. b	_____
Second Security Guard (when alcohol is served/sold or attendance exceeds 150)	40. b	_____
Liability Insurance (groups of MORE than 150, alcohol served, birthday or graduation parties TBA or Home Owners Certificate)		_____
Liability Insurance Administrative Processing Fee (If purchasing insurance from NHRPD)	25. a	_____

a = flat rate  
b = per hour

**Sub Total pg. 2**      \$ \_\_\_\_\_  
**Sub Total pg. 1**      \$ \_\_\_\_\_  
**TOTAL**                \$ \_\_\_\_\_

**Due To Secure Reservation**

**Deposit**                    \$ \_\_\_\_\_  
**50% of remaining fees**    \$ \_\_\_\_\_ (if reserve date is more than 30 days away). Remaining fees of \$ \_\_\_\_\_ Due on \_\_\_\_\_  
**TODAY's Payment**        \$ \_\_\_\_\_